Board of Trustees

Finance and Human Resources Committee Meeting

December 11, 2014
5:30 p.m.

Ann Richards Administration Building,
Board Room-Pecan Campus-McAllen, TX

STC
South Texas College

South Texas College
Board of Trustees
Finance and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Thursday, December 11, 2014
@ 5:30 p.m.
McAllen, Texas

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code."

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Approval of November 13, 2014 Finance and Human Resources Committee Minutes

The Minutes for the Finance and Human Resources Committee Meeting of November 13, 2014 are presented for Committee approval.

South Texas College
Board of Trustees
Finance and Human Resources Committee
Ann Richards Administration Building Board Room
Pecan Campus
Thursday, November 13, 2014
@ 6:30 p.m.
McAllen, Texas

Minutes

The Finance and Human Resources Committee Meeting was held on Thursday, November 13, 2014 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 6:17 p.m. with Dr. Alejo Salinas, Jr., Chair, presiding.

Members present: Dr. Alejo Salinas, Jr. and Mr. Paul R. Rodriguez

Other Trustees Present: Mr. Gary Gurwitz

Members absent: Mr. Roy de León and Ms. Rose Benavidez

Also present: Dr. Shirley A. Reed, Mrs. Mary Elizondo, Dr. David Plummer, Mrs. Becky Cavazos, Mrs. Brenda Balderaz, Mr. Paul Varville, Ms. Kelly Salazar, Ms. Alicia Gomez, Ms. Sally Velasquez, Mr. Keith Moore, Mr. Ricky Longoria, and Mr. Andrew Fish

Approval of October 14, 2014 Finance and Human Resources Committee Minutes

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Minutes for the Finance and Human Resources Committee Meeting of October 14, 2014 are presented for Committee approval.

Review and Discussion of Internal Audit Report in the Area of Instructional Technologies Inventory

Ricky Longoria from Burton McCumber & Cortez, LLP attended the Committee meeting to discuss the procedures, findings, and recommendations of the internal audit report dated September 2, 2014 in the area of Instructional Technologies Inventory.

The report was provided in the packet for the Committee's review.

No action was required from the Committee. This item was presented for information and feedback to staff.

Review and Discussion of Proposed Projects for Internal Auditors and Overview of Internal Audit Function Options

Staff recommended projects for the Board's consideration for Internal Auditor's review for this coming year. The items listed below were the projects being proposed as the next assignments for the internal auditors.

- Property Taxes – Internal controls of Hidalgo County and Starr County Tax Assessor-Collectors' tax assessing, collecting, and reporting procedures and processes (pertaining to the College's tax transactions)
- Surprise Cash Counts – Cashiers Office
- Timeforce Time Keeping System Compliance
- Custodial Services - Work Orders, Purchase Orders, and Inventory
- Departmental Fixed Assets
- Student Activities Procedures
- Mileage Reimbursement Procedures
- Banner Computer System Security and Access
- Food Services Department Cash Handling Procedures

Input was also requested from the Finance and Human Resources Committee.

Burton McCumber & Cortez, L.L.P. have reviewed the following areas during the last three years:

1. Instructional Technologies Inventory (September 2014)
2. Human Resources - Employment Eligibility Verification Form I-9 (U.S. Citizenship and Immigration Services) (In Progress) (2014)
3. Fraud Survey (November 2013)
4. Fraud Hotline Calls/Investigations (October 2013)
5. IT Security (September 2013)
6. Scholarship Funds (August 2013)
7. Facilities, Operation & Maintenance – Work orders and Purchase Orders (July 2013)
8. Financial Aid (May 2013)
9. Contracts (June 2012)
10. Continuing Professional and Workforce Education Department (January 2012)
11. Red Flag Rules (January 2012)

The list of Internal Audits conducted in the Period of FY 2003-2004 through FY 2014-2015 was provided in the packet for the Committee's information and review.

The Internal Auditor services contract with Burton McCumber & Cortez, LLP. (McAllen, TX), for the period of September 1, 2014 through August 31, 2015, at a cost of approximately $54,000.00, was awarded at the July 29, 2014 Board of Trustees meeting.

The Board awarded the contract for internal auditor services at the June 26, 2012 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period began September 1, 2014 and would terminate on August 31, 2015.

The internal audit function at South Texas College has been outsourced for eighteen (18) fiscal years.

In an effort to increase the internal audit services to the College, during the term of the contract, Mr. Ricky Longoria from Burton McCumber & Cortez, LLP. provided the following options:

- Hiring an auditor who would be dedicated 100 percent of the time to South Texas College. Based on the current hourly rate, the approximate cost will be $200,000 per fiscal year.

- Hiring an auditor who would be dedicated 50 percent of the time to South Texas College. Based on the current hourly rate, the approximate cost will be $100,000 per fiscal year.

Per the current contract, the hourly payment rates per staff member were as follows:

- Partner $200
- Manager $150
- Senior $90
- Staff $75

Over the last five (5) years, the Internal Auditors conducted an average of five (5) audits annually at an average annual cost of $39,834.

The annual payments to Burton McCumber & Cortez, LLP. for internal auditor services for fiscal year 2009-2010 through fiscal year 2013-2014 were as follows:

Fiscal Year	**FY 2010**	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**	**Average**
Number of Audits	6	9	5	4	3	5
Annual Payment Amount	$54,000	$39,478	$55,500	$23,426	$26,765	$39,384

Internal Auditor Function Options

At the request of the President, the administrative staff surveyed other Texas Community Colleges and Districts. Twenty-eight (28) responded and the results confirmed that the Internal Audit function is either maintained in-house or outsourced as follows:

	In-House Services	Outsourced Services	Total # Of Community Colleges
Internal Audit Services	11	6	28

The top ten largest community colleges in Texas maintained internal audit services as follows:

In-House Services	Outsourced Services
Alamo Community College District	Austin Community College
Dallas Community College District	Collin Community College
Houston Community College	El Paso Community College
Lonestar Community College District	South Texas College
San Jacinto Community College	
Tarrant County College	

The advantages and disadvantages of the different methods of maintaining the internal audit function were provided in the packet for the Committee's information and review.

The Internal Audit function may be maintained in-house, outsourced, or co-sourced, a combination of in-house and outsourced services.

Ricky Longoria from Burton McCumber & Cortez, LLP, Dr. Reed, and Mary Elizondo responded to any questions at the meeting. Mr. Longoria recommended that the Board consider an internal auditor operation given the growth of the College.

No action was requested from the Committee. The Committee determined that a recommendation for Board action was permitted under the agenda, and wished for this item to be brought to the full Board for consideration and review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance and Human Resources Committee recommended that this discussion be placed on the Board agenda as a discussion item. The motion carried.

Review and Discussion of the Mission Economic Development Authority (MEDA) Scholarship Fund Trust with Edward Jones for Student Scholarships

Mr. Keith Moore from Edward Jones presented on the status of the MEDA Scholarship Trust Fund. Mr. Moore provided an overview of the agreement, the annual obligated amount of distribution and the anticipated annual earnings.

The table below shows a recap of the market value from October 1, 2012 through September 30, 2014:

Beginning Market Value-October 1, 2012	**$ 3,189,982.10**
Income	140,838.40
Additions	132,407.84
Disbursements	(431,580.49)
Security transfers	15,330.26
Other receipts	372.05
Change in market value	623,698.32
Ending Market Value-September 30, 2014	**$ 3,671,048.48**

Based on the trust agreement, which provided for a 5% annual payout, the distributions paid to the College were $160,784.54 on June 2013 and $185,937.10 on June 2014 for a total of $346,721.64. A total of $123,800.00 was awarded to 118 students (unduplicated) during the period of August 2013 through September 2014. The balance, after reducing the amounts set-aside for Cycle 1 and Cycle 2 students in future semesters, was $30,721.64. A summary report was provided in the packet for the Committee's information and review.

In addition to the establishment of a scholarship fund, a provision was included to allow for the use of the trust funds for the restricted purpose of constructing and/or operating an educational facility within the City of Mission or its urban extra-territorial jurisdiction, if on or before January 1, 2018, the College and the City of Mission, Texas, so direct by joint resolution or separate, identical resolutions provided to the Trustees.

The Committee asked whether Edward Jones had provided a similar presentation to any other entity. Mr. Moore stated that monthly statements are provided to the College, as the sole beneficiary, and no other entity receives updates or has any entitlement to information about this trust foundation. A copy of the MEDA Scholarship Fund Endowment Agreement was included in the Committee packet.

No action was required from the Committee. This item was presented for information and feedback to staff.

Discussion and Action as Necessary on Hidalgo County Tax Resale Property and Resolution Authorizing Tax Resale

Approval of the Hidalgo County Tax Resale Property Bids and Resolution Authorizing Tax Resale will be requested at the November 20, 2014, Board meeting.

The law offices of Linebarger Goggan Blair & Sampson, LLP requested consideration and possible action on the tax resale of fifty-one (51) properties.

On September 2, 2014 Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction at the Hidalgo County Clerk Records Management Facility for struck off properties located within Hidalgo County. The tax resale auction was published in The Monitor and several other newspapers throughout Hidalgo County.

The total amount the College would receive is $15,106.98.

Linebarger Goggan Blair & Sampson, LLP submitted the analysis of the bids received for the Board of Trustees' consideration.

The Resolution Authorizing the Tax Resale was included in the packet for the Committee's review. A listing of the bids, the legal description for each property, as well as the amount of the bid, the STC amount, and the Analysis of Bids Received were included under separate cover for their information and review.

The Finance and Human Resources Committee asked Ms. Kelly Salazar from Linebarger Goggan Blair & Sampson, LLP whether the other taxing entities with a more substantial interest in any tax debt had taken action to approve or deny these tax resale items, stating that the College often defers to those entities with a greater interest. Ms. Salazar confirmed that there were several pending, but that the firm did not anticipate any issues with the properties as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance and Human Resources Committee recommended Board approval of the Hidalgo County Tax Resale Property Bids and Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented. The motion carried.

Review and Recommend Action on Award of Proposals, Purchases, and Renewals

Approval of the following proposal awards, purchases, and renewals will be requested at the November 20, 2014 Board meeting as follows:

1) **Fire Suppression Systems Service and Alarm Monitoring (Award):** award the proposals for fire suppression systems service and alarm monitoring with the following vendors, for the period beginning November 21, 21, 2014 through November 20, 2015 with two one-year options to renew, at an estimated cost of $85,099.00:

#	Services	Vendor	Amount
1	Fire Alarm Panels - Inspection Rates	Allied Fire Protection SA, LP. (McAllen, TX)	$11,990.00
2	Fire Alarm Panels-Repairs	EI Fire & Safety, Inc. (Hidalgo, TX)	$20,000.00
3	Kitchen Hoods – Inspection Rates	Allied Fire Protection SA, LP. (McAllen, TX)	$1,195.00
4	Kitchen Hoods - Repairs	EI Fire & Safety, Inc. (Hidalgo, TX)	$2,500.00
5	Fire Sprinklers – Inspection Rates	Allied Fire Protection SA, LP. (McAllen, TX)	$9,230.00
6	Fire Sprinklers - Repairs	1st FP Services, LLC. (McAllen, TX)	$15,000.00
7	Fire Sprinklers - Upright Sprinkler (Item and Installation Costs)	1st FP Services, LLC. (McAllen, TX)	$10,000.00
8	Clean Agent Fire Suppression System Inspection – Inspection Rates	Alarm Security Group, LLC./dba ASG Security (McAllen, TX)	$750.00
9	Fire Extinguishers - Inspection Rates	EI Fire & Safety, Inc. (Hidalgo, TX)	$2,500.00
10	Fire Extinguishers - Hydro Test Rates	EI Fire & Safety, Inc. (Hidalgo, TX)	$2,500.00
11	Fire Extinguishers - Recharge Rates	EI Fire & Safety, Inc. (Hidalgo, TX)	$2,000.00
12	Fire Alarm Monitoring	Alarm Security Group, LLC./dba ASG Security (McAllen, TX)	$7,434.00

2) **Hydraulic Sheet Metal Iron Worker (Award):** award the proposal for a hydraulic sheet metal iron worker to cut sheet metal to Rex Supply Company (Pharr, TX), at a total cost of $16,341.46;
3) **Air Conditioning Equipment, Supplies, and Service (Purchase):** purchase air conditioning equipment, supplies, and service from Carrier Corporation (Richardson, TX/ Pharr, TX) Carrier Enterprise, LLC. (Houston, TX/ Pharr, TX), a Texas Association of School Boards (TASB) – Buyboard approved vendors, for the period beginning October 1, 2014 through August 31, 2015, at an estimated amount of $50,000.00;
4) **Computers, Laptops, Tablets, and Printer (Purchase):** purchase of computers, laptops, tablets, and printer from the State of Texas Department of Information Resources (DIR) approved vendors Dell Marketing, LP (Dallas, TX), Apple Inc. (Dallas, TX), Computer Repair Center (McAllen, TX), and from the National Joint Powers Alliance approved vendor CDW Government (Vernon Hills, IL) in the total amount of $101,611.41;
5) **Microscopes (Purchase):** purchase microscopes from North Central Instruments (Plymouth, MN), a State of Texas Term Contract approved vendor, at a total cost of $16,284.00;
6) **Network Equipment - Instructional (Purchase):** purchase network equipment – instructional from Insight Public Sector, Inc. (Tempe, AZ/McAllen, TX), a State of

Texas Department of Information Resources (DIR) approved vendor, at a total cost of $64,907.04;

7) **Police Vehicles (Purchase):** purchase police vehicles from Caldwell Country Chevrolet (Caldwell, TX), a Houston-Galveston Area Council (HGAC) purchasing cooperative approved vendor for general purpose and emergency vehicles (includes law enforcement vehicles), at a total cost of $62,032.00;
8) **Testing Materials (Purchase):** purchase testing materials for Texas Success Initiative (TSI) tests which use the Accuplacer Platform from The College Board (New York, NY), a sole source vendor, at an estimated cost of $64,750.00;
9) **Three Dimensional Printers (Purchase):** purchase three dimensional printers from Dell Marketing, LP. (Dallas, TX), a State of Texas Department of Information Resources (DIR) approved vendor, at a total cost of $51,156.80;
10) **Training Services (Purchase):** purchase training services from FESTO Didactic, Inc. (Farmingdale, NJ), a sole source vendor, at a total cost of $30,000.00;
11) **Database Software Licenses and Support Agreements (Renewal):** renew the database software licenses and support agreements with Oracle America, Inc. (Dallas, TX), a sole source vendor, at a total cost of $52,282.04 as follows:

#	Product	Quantity	Period	Amount
1	Internet Application Server Enterprise Edition, Tuning Pack, Oracle Database Enterprise Edition, Diagnostic Pack, and Oracle Real Application Clusters One Node	106	12/19/14 – 12/18/15	$4,924.02
2	Internet Application Server Enterprise Edition, Real Application Clusters, Tuning Pack, Diagnostic Pack, and Oracle Database Enterprise Edition	2,132	12/20/14 – 12/19/15	$47,358.02

12) **Library Database Subscriptions (Renewal):** renew the library database subscriptions with Elsevier BV (New York, NY), a sole source vendor, at a total cost of $24,324.26 as follows:

#	Subscription	Period	Amount
1	Clinical Pharmacology	10/15/14 – 9/30/15	$3,975.00
2	Science Direct College Edition	1/1/15 – 12/31/15	$20,349.26

13) **Library Database Subscriptions and e-Book (Renewal/Purchase):** renew the library database subscriptions and e-Book with Amigos Library Services (Dallas, TX), a sole source vendor, at a total cost of $31,730.00 as follows:

#	Subscription	Renew or Purchase	Period	Amount
1	TEXEXP Courier Services	Renewal	9/1/14 – 8/31/15	$3,375.00
2	Baker & Taylor TS3 & Grid Module Subscription	Renewal	11/1/14 – 10/31/15	$3,808.00
3	Emerald Databases	Renewal	11/15/14 – 11/14/15	$9,777.00
4	Credo Reference Database	Renewal	8/1/15 – 7/31/16	$7,430.00
5	Amigos Membership Fees	Renewal	7/1/15 – 6/30/16	$3,840.00
6	RDA Toolkit Subscription	Renewal	6/1/15 – 5/31/16	$500.00
7	Amigos e-Shelf	New	11/24/14 – 10/31/15	$3,000.00

14) **Printing of Business Forms (Renewal):** renew the contracts for printing of business forms, for the period beginning December 12, 2014 through December 11, 2015, at an estimated cost of $20,847.68 with the following vendors:

#	Form	Vendor	Amount
1	Schedule Change Form 2-Part NCR	Gateway Printing & Office Supplies, Inc. (Edinburg, TX)	$2,012.06
2	Transcript Paper	Micah's Printing (Berwyn, PA)	$3,528.00
3	Reinstatement After Census Date Form	National Document Solutions (Santa Rosa, CA)	$391.50
4	Document Sealer Z Forms	Curtis 1000 (McAllen, TX)	$4,168.55
5	Emergency Tuition, Fees and Textbook Loan Application and Promissory Note	Micah's Printing (Berwyn, PA)	$327.44
6	1098T Forms	Micah's Printing (Berwyn, PA)	$2,260.12
7	Student Statement Mailers	Curtis 1000 (McAllen, TX)	$3,681.24
8	Blank C Forms	Safeguard Universal Business Forms & Systems (Corpus Christi, TX)	$1,731.56
9	W-2 Forms (for employee)	National Document Solutions (Santa Rosa, CA)	$258.47
10	W-2 Forms (for employer)	National Document Solutions (Santa Rosa, CA)	$120.04
11	Accounts Payable Checks	Safeguard Universal Business Forms & Systems (Corpus Christi, TX)	$2,368.70

15) **Rental of Firefighter Protective Clothing (Renewal):** renew the contract for rental of firefighter protective clothing with LION TotalCare (Houston, TX), for the period beginning December 12, 2014 through December 11, 2015, at an estimated cost of $10,579.20 per semester with an annual cost of $21,158.40:

16) **Reprographic Services (Renewal):** renew the contract for reprographic services with RGV Reprographics, Inc. (McAllen, TX), for the period beginning December 12, 2014 through December 11, 2015, at an estimated cost of $40,000.00 based on prior year expenditures;
17) **Graduation Facility (License Agreement):** lease the graduation facility from the City of McAllen – McAllen Convention Center (McAllen, TX), an interlocal license agreement for Sunday, December 14, 2014 beginning at 7:00 a.m. through December 14, 2014 at 7:00 p.m., at an estimated cost of $17,339.00.

SUMMARY TOTAL:

The total for all proposal awards, purchases, and renewals was $ 749,863.09

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance and Human Resources Committee recommended Board approval of the proposal awards, purchases, and renewals as presented. The motion carried.

Review and Recommend Action to Revise Policy #6312: College Employed and Commissioned Peace Officers

Approval to revise Policy #6312: College Employed and Commissioned Peace Officers will be requested at the November 20, 2014 Board meeting.

The revisions to the policy were necessary for the following reasons:

- To identify the procedures that South Texas College police officers must adhere to, in addition to the rules and standards of conduct applicable to all college employees.
    - These procedures are developed and updated in accordance with Texas law and guidance provided by the Texas Commission on Law Enforcement (TCOLE).
    - South Texas College peace officers are informed of revisions to procedures, provided a briefing on changes, and are required to sign acknowledgement of receipt of each update.
- To describe the requirements for carrying firearms off duty and off duty employment.
    - Federal law allows commissioned peace officers to carry firearms and ammunition while off-duty.
    - Off-duty officers have no *jurisdictional authority* but are Texas peace officers while off-duty and may respond to significant incidences.
    - The College maintains the right to authorize outside employment of individuals commissioned as Texas peace officers to ensure that outside employment does not negatively impact the College.

The revised policy as provided in the packet for the Committee's information and review. The additions to the policy were highlighted in yellow and the deletions were designated with a strikeout.

The revised policy had been reviewed by staff, the President's Cabinet, and by South Texas College's legal counsel.

The Finance and Human Resources Committee requested the opportunity to review the procedures referenced by the Policy, and staff agreed to distribute the procedures to the Board, and has made them available through the Board website for Board and public review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance and Human Resources Committee recommended Board approval of the proposed revisions to Policy #6312: College Employed and Commissioned Peace Officers as presented and which supersedes any previously adopted Board policy. The motion carried.

Review and Discussion on College's Procurement Levels for Purchase of Goods or Services

Discussion was requested to review the procurement levels for the purchase of goods or services

Section 44.031 of the Education Code, Purchasing; Contracts, generally states the following:

> contracts for the purchase of goods and services, except contracts for the purchase of produce or vehicle fuel, valued at **$50,000** or more in the aggregate for each 12-month period shall be made by a specific type of method, such as **competitive bidding** for services other than construction services, **competitive sealed proposals** for services other than construction services, **request for proposals** for services other than construction, an interlocal contract, etc.

The College currently distinguished the purchasing of goods and services among three different levels as follows:

Level	Requirement	Amount
Level I	One Written Quote	$0-$4,999
Level II	Three Written Quotes or One Purchasing Cooperative Quote	$5,000 - $9,999
Level III	RFP, RFQ or One Purchasing Cooperative Quote	$10,000 and Above

Administration was proposing that the Board consider increasing the procurement thresholds for each level. The proposed thresholds would remain within the limit of the Texas Education Code for Purchasing; Contracts.

Internal controls of reviews, approvals, and monitoring of all expenses would continue as established.

The current levels and proposed levels based upon dollar value and method of procurement for Board consideration were as follows:

Level	Current	Proposed
Level I	**<u>Purchases valued less than $5,000</u>** When the College seeks to purchase personal property or services of a value less than $1,000, quotations will be verbally accepted. Purchases or $1,000 to **$5,000** will require written quotes. The purchasing decision will be based upon experience with the vendor, considering price, quality and deliver date.	**<u>Purchases valued less than or at $9,999</u>** When the College seeks to purchase personal property or services of a value less than $1,000, quotations will be verbally accepted. Purchases of $1,000 to ***$9,999*** will require one (1) written quote. The purchasing decision will be based upon past experience with the vendor, considering price, quality and delivery date.
Level	**Current**	**Proposed**
Level II	**<u>Purchases valued $5,000 to $9,999</u>** When the College seeks to purchase property or services of a value of $5,000 to **$9**,**999** the College requires at least three written quotations which may include a quote or quotes from a catalog issued under an approved government purchasing program. Quotations will be recorded and kept with the purchasing files.	**<u>Purchases valued $10,000 to $49,999</u>** When the College seeks to purchase personal property or services of a value of $10,000 to ***$49,999***, the College shall require at least three written quotations. ***This*** may include a quote or quotes from ***vendors*** under ***State of Texas*** approved government purchasing program ***such as the Department of Information Resources (DIR) and Texas Multiple Award Schedule (TXMAS) program*****.** Quotations will be recorded and kept with the purchasing file.
Level III	**<u>Purchases valued at or above $10,000</u>** All College purchases and contracts valued at or above **$10,000** shall be made by one of the methods authorized by Section 44.021 Texas Education Code, Local Government Code 271.082 or 271.083 and/or 271.102 or 271.103 and in accordance with the procurement required.	**<u>Purchases valued at or above $50,000</u>** All College purchases and contracts valued ***at or*** above ***$50,000*** shall be made by one of the methods authorized by Section 44.031 Texas Education Code, Local Gov't Code 271.082 or 271.083 and/or 271.102 or 271.103 and in accordance with the procedures required.

Levels II and III do not require Board authorization to solicit bids. Level III required Board authorization to award the bid/proposal.

The benefits to increasing the Level II amount from $9,999 to $49,999.99 and Level III amount from at or above $10,000 to at or above $50,000 thresholds included the following:

- Increased participation by vendors who claim contract amounts are too low to justify the effort required in preparing a proposal

- Reduction in administrative costs and time associated with solicitation, preparation, advertising, and evaluation committee staff time

- Reduction in delays for purchase of items needed by students. This is often the case for grants where a short timeline is available to acquire the items needed by students.

- Expedite the increase in purchases related to the 2013 Bond Construction Program.

The table below is a comparison of the number of goods or services purchased for the last five years that currently required Board approval and the number of purchasing items that required Board approval under the proposed new threshold:

Fiscal Year	Current # of Items at or Above $10,000	Proposed # of Items at or Above $50,000	Variance – Reduction of Purchases Presented to Board	Percentage Reduction
2013-2014	286	89	197	69%
2012-2013	250	89	161	64%
2011-2012	227	79	148	65%
2010-2011	242	102	140	58%
2009-2010	239	96	143	60%
Average of 5 years	248	91	157	63%

Increasing Level III threshold from $10,000 to $50,000 would result in the total number of goods and services requiring Board approval decreasing annually by approximately 157 items or 63%. An average of 91 items would require board approval as compared to 248 items currently requiring board approval.

Below is a summary of the purchasing items by amount ranges for the following fiscal years.

	Amount Ranges					
Fiscal Year	$0 to $9,999	$10,000.00 to $14,999.99	$15,000 to $19,999.99	$20,000 to $24,999.99	$25,000 to $49,999.99	$50,000 and above
2013-2014	6,821	40	37	23	97	89
2012-2013	7,034	40	28	23	70	89
2011-2012	6,892	39	19	25	65	79

2010-2011	7,346	35	30	18	57	102
2009-2010	7,718	34	36	14	59	96
Average of 5 years	7,162	38	30	20	69	91

The total number of goods and services at or above $10,000 and currently requiring Board approval was approximately 248 items per year.

The proposed increase to $50,000 and above would require Board approval of approximately 91 items annually. Increase to another threshold levels between $10,000 and $50,000 are represented below, $15,000 and above, $20,000 and above, and $25,000 and above annually and result in annual percentage reduction of items requiring board approval of approximately the following:

Amount Ranges	Cumulative	% Reduction
$50,000 and Above	91	63%
$25,000 and Above	160	36%
$20,000 and Above	180	27%
$15,000 and Above	210	15%
$10,000.01 and Above	248	0%

The procurement levels for various Texas Community Colleges were provided in the packet for the Committee's information and review.

The proposed dollar level limits were reviewed by the College's Internal Auditor who indicated that the proposed thresholds were in compliance with state requirements for purchasing and that the changes would make the process more efficient while maintaining appropriate accountability.

The Committee recommended this item be brought to the full Board for consideration and review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance and Human Resources Committee recommended Board approval to make the proposed adjustments to the procurement procedures and threshold levels.

Review and Discussion on the College's Threshold Amounts on Authorization to Sign/Initial Checks and Authorization to Release Checks

Review and discussion was requested on the College's threshold amount requirements related to check signatures/initials requirements and the authorization to release checks.

The current thresholds related to check signatures/initials requirements and the authorization to release checks were as follows:

Current			
Current Threshold Levels	Authorized Signatures (Two required)	Initials Required (Two required)	Authorized Release of Checks
$0 - $9,999	President VPFAS Comptroller	No	• Business Office
$10,000 - $49,999	President VPFAS Comptroller	Yes	• VPFAS • President
$50,000 and above	President VPFAS Comptroller	Yes	• VPFAS • President • Board of Trustees*

* Requires Board of Trustees approval, except for checks for payments for utility and telephone services, lease agreements, security services, postage, rental fees, insurances, transfers between bank accounts, internal revenue service deposits of payroll taxes, and employee payroll deductions.

Administration proposed to increase the threshold amount requirements. The proposed thresholds related to check signatures/initials requirements and the authorization to release checks were as follows:

Proposed			
Proposed Threshold Levels	Authorized Signatures (Two required)	Initials Required (Two required)	Authorized Release of Checks
$0 - $24,999	President VPFAS Comptroller	No	• Business Office
$25,000 - $124,999	President VPFAS Comptroller	Yes	• VPFAS • President
$125,000 and above	President VPFAS Comptroller	Yes	• VPFAS • President • Board of Trustees*

* Requires Vice President for Finance and Administrative Services, President, and Board of Trustees approval, except for disbursements for utility and telephone services, lease agreements, security services, postage, rental fees, insurances, transfers between bank accounts and to Certificates of Deposits, payroll benefits and deductions and delinquent tax attorney fees collected from taxpayers.

Below is a summary of the amount ranges for checks issued in FY 2014:

	Amount Ranges - No. of Checks					
Fiscal Year	$0 to $9,999	$10,000 to $24,999	$25,000 to $49,999	$50,000 to $99,999	$100,000 to $124,999	$125,000 and Above
2013 - 2014	65,780	334	129	50	9	25

The proposed increase to $125,000 and above would require Board approval each fiscal year of approximately 25 checks or a reduction of 59 checks or 70%. The current threshold of $50,000 and above required board approval of approximately 84 checks. Other levels would require Board approval of the following number of checks.

Amount Range of Checks	Cumulative No. of Checks	% Reduction
$125,000 and Above	25	70%
$100,000 and Above	34	60%
$50,000 and Above	84	0%

The total number of checks initialed by the President and Vice President for FAS would decrease annually by approximately 334 items or 61%.

Administration recommended the current thresholds be revised to increase the amounts for authorization to sign/initial checks and authorization to release checks. The benefits of increasing the threshold included the following:

- Expedite the process to release vendor checks. Prior to vendor payment, the Board of Trustees has approved the College's purchases and/or services currently above $10,000 in compliance with the purchasing policy.
- Expedite payments related to the new bond construction program.
- The delay of payment to the vendor due to check release board approval requirement may be up to five weeks.
- Reduce administrative costs associated with handling and routing checks.
- Positive impact on the College's credit rating and vendor relationships due to prompt vendor payments.

A table showing the effect of the proposed changes, including the number of checks expected to be affected at each level was provided in the packet for the Committee's information and review.

The Committee recommended this item be brought to the full Board for consideration and review.

Upon a motion by Mr. Paul R. Rodriguez and a second by Dr. Alejo Salinas, Jr., the Finance and Human Resources Committee recommended Board approval to make the proposed revisions to the check signature/initialing and release of checks threshold levels. The motion carried.

Review and Discussion of Vacancy Report for FY 2014-2015

The Staffing Plan Vacancy Report for FY 2014-2015 was included in the packet for the Committee's information and review. Information was current as of November 7, 2014.

The Vacancy Report for FY 2014-2015 was based on the following:

- **Vacant Full Time Regular Positions - NEW - Board Approved Positions for FY 2014-2015:**

  ⇒ A list of twenty-six (26) new positions for FY2014-2015 represented the new board-approved staffing plan positions for FY2014-2015. These positions would be advertised until filled. Approximately 76% were currently advertised and the remaining personnel requisitions were currently in progress for final approval.

- **Vacant Full Time Regular Positions – Continuing – CONTINUED from FY 2013-2014:**

  ⇒ A list of vacant positions due to employee resignations, terminations, and retirement was included and designated as Continuing. These positions were advertised until filled. Approximately 73% of these positions were currently advertised and the remaining personnel requisitions were currently in progress for final approval. Seven of these positions were on hold due to funding allotted for temporary positions.

- **Full Time Regular Positions – Partially Funded in FY 2014-2015:**

  ⇒ A list of forty-four (44) vacant positions was provided which were partially funded (less than 100%) in the FY 2014-2015 staffing plan in order to balance the total projected expenditures and total projected revenues. As a result, these positions were scheduled to be filled on or after December 15, 2014. These positions were included on the staffing plan with a salary amount of $2.00 and the total actual salary budget was designated under a "70% Salary Pool" in each account.

The Vacancy Report for Fiscal Year 2014-2015 was presented for information and review by the Committee. No action was required from the Committee. The Committee Chair stated that he was satisfied with the progress that was being made to fill vacant positions.

Review of Payments to Broaddus & Associates and Overview of the Process for the Approval of All Payments

A review of the payments to Broaddus & Associates and an overview of the process for the receipt and verification of invoices, comparison of the work done to the invoices, and controls on approval of payments was provided at the request of the Finance and Human Resources Committee. Mrs. Elizondo reviewed the entire program, from submittal of invoices to authorization of payment, under the contract. No action was taken.

Adjournment

There being no further business to discuss, the Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees adjourned at 7:18 p.m.

I certify that the foregoing are the true and correct minutes of the November 13, 2014 Finance and Human Resources Committee Meeting of the South Texas College Board of Trustees.

_____
Dr. Alejo Salinas, Jr.
Chair

Update on Status of Fiscal Year 2014 Financial Audit

Mr. Ruben Moreno and staff from Long Chilton, LLP will review the status of the Comprehensive Annual Financial Report for the Fiscal Years Ended August 31, 2014 and 2013 with the Committee and will respond to any questions the Committee members may have on the audit.

Included under separate cover is a draft of the Comprehensive Annual Financial Report for the Fiscal Years Ended August 31, 2014 and 2013.

The Fiscal Year 2014 Financial Audit will be presented at the December 16, 2014 Board Meeting for review and to take action.

No action is required from the Committee. This item is presented for information and feedback to staff.

Review and Recommend Action on Award of Proposals, Purchases, and Renewals

Approval of the following proposal awards, purchases, and renewals will be requested at the December 16, 2014 Board meeting as follows:

1) Compact Utility Vehicle (Award)
Award the proposal for a compact utility vehicle to Spikes Motor Co, Inc. (Mission, TX), at a total cost of $18,315.00.

The compact utility vehicle will be used for daily mail and warehouse deliveries throughout the district. It will also be used by other South Texas College departments and programs as needed.

Proposal documents were advertised on October 31, 2014 and November 7, 2014 and issued to seven (7) vendors. One (1) response was received and reviewed by Distribution Supervisor and Purchasing Department.

Funds for this expenditure are budgeted in the Distribution Center budget for FY 2014-2015.

2) Interactive Learning Training Room (Award)
Award the proposal for an interactive learning training room to Audio Visual Aids Corp (San Antonio, TX), at a total cost of $47,681.50.

In accordance with the requirements of the HSI Grant, STC in FOCUS, an Active Learning Training Room must be created in FY 2015 for the purpose of faculty professional development. Faculty will be trained on the use of active learning furniture and technology so that they will be able to implement the strategies they have learned in active learning classrooms beginning Fall 2015.

Proposal documents were advertised on October 6, 2014 and October 31, 2014 and issued to six (6) vendors. Two (2) responses were received and reviewed by the Office of Professional Development, Instructional Technologies and Purchasing Department.

Funds for this expenditure are budgeted in the South Texas College in FOCUS grant budget for FY 2014-2015.

3) Active Learning Training Room (Reject)
Reject the proposals for an active learning training room due to the specifications provided on the proposal which were more of a functional nature and it was determined by the evaluation committee that there was too much variance in what was proposed by the different respondents to properly evaluate and to have a good level of confidence on the functionality of the installation.

Proposal documents were advertised on November 3, 2014 and November 10, 2014 and issued to six (6) vendors. Three (3) responses were received and reviewed by the Office of Professional Development, Instructional Technologies and Purchasing Department.

4) Audio Visual Equipment and Supplies (Purchase)
Purchase audio video equipment and supplies for the period beginning September 1, 2014 through August 31, 2015, at an estimated amount of $120,000.00 which is based on prior year history, with the following cooperative vendors:

- Audio Visual Aids Corporation (San Antonio, TX) $50,000.00
  ⇒ TASB-Buyboard, TCPN and TXMAS
- B & H Foto & Electronics, Corp. (New York, NY) $50,000.00
  ⇒ TASB-Buyboard
- Best Buy (Richfield, MN/McAllen, TX) $10,000.00
  ⇒ TASB-Buyboard
- Audio Fidelity Communications Corp/dba Whitlock (Austin, TX) $10,000.00
  ⇒ Department of Information Resources (DIR)

The audio video equipment and supplies are purchased district wide for the day to day operation of departments and instructional programs. This includes:

- Headphones – Distance Education, Center for Learning Excellence and academic programs
- Web Cameras – Distance Education and all other requesting departments/academic programs
- Digital Cameras, Lenses, Camera Cases – Art Program, Public Relations and Marketing, Planning and Construction and all other requesting department/academic programs
- Camcorders – Nursing Allied Health Programs, Public Relations and Marketing and Instructional Technology
- Computer Cables, Printer Cables and Projector Cables – Technology Resources and all other requesting department/academic programs
- Photo Lighting Equipment – Distance Education and Public Relations and Marketing
- Sound Equipment – Instructional Technologies and all other requesting department/academic programs

Funds for this expenditure are budgeted in the various requesting department budgets for FY 2014-2015.

5) Automotive Parts, Equipment, and Supplies (Purchase)
Purchase automotive parts, equipment, and supplies from Burton Companies Vaughn Interest, Inc. (Weslaco, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning September 1, 2014 through August 31, 2015, at an estimated cost of $25,000.00 based on prior year history.

The automotive parts, equipment, and supplies will be used for student instruction in the Automotive Technology and Diesel Technology Program labs in the Division of Business and Technology. The facility maintenance and custodial department will use the automotive parts and supplies for the repair of equipment.

Funds for this expenditure are budgeted in the Automotive Technology, Diesel Technology, Facility Maintenance and Custodial budget for FY 2014-2015.

6) Bookstore Consultant Services (Purchase)
Purchase bookstore consultant services from Campus Bookstore Consulting (East Longmeadow, MA), a sole source vendor, for the period beginning September 1, 2014 through December 31, 2014, at an estimated cost of $10,993.88.

The bookstore consultant services include the following:

- Provide the bookstore request for proposal (RFP) summary documents which summarizes the RPF process and compares the existing contract terms for the new contract
- Assist the College with contract negotiations, including preparing contract negotiation documents, analyzing vendor responses, and participating in negotiating strategy conference calls

Funds for this expenditure are budgeted in the Facilities Operation and Maintenance budget for FY 2014-2015.

7) Computer Components, Peripherals, Lamps, Software and Supplies (Purchase)
Purchase computer components, peripherals, lamps, software and supplies for the period beginning September 1, 2014 through August 31, 2015, at an estimated cost of $238,000.00 which is based on prior year history, with the following purchasing cooperative vendors:

- B & H Foto & Electronics, Corp. (New York, NY) $10,000.00
  ⇒ TASB – Buyboard and Texas Cooperative Purchasing Network (TCPN)
- CDWG (Vernon Hills, IL) $80,000.00
  ⇒ State of Texas Dept of Information Resources (DIR) and Texas Cooperative Purchasing Network (TCPN)
- GovConnection (Merrimack, NH) $18,000.00
  ⇒ TASB-Buyboard, Texas Cooperative Purchasing Network (TCPN) and State of Texas Department of Information Resources (DIR)
- PCMG, Inc. (Chantilly, VA)$80,000.00
  ⇒ TASB-Buyboard, and State of Texas Department of Information Resources (DIR)
- SHI Government Solutions, Inc. (Austin, TX) $10,000.00
  ⇒ TASB-Buyboard and State of Texas Department of Information Resources (DIR)
- Tiger Direct (Miami, FL)..... $40,000.00
  ⇒ TIPS/TAPS Purchasing Cooperative

The computer components, peripherals, software and supplies are purchased district wide for the day to day operation of departments and instructional programs. The following are some of the items requested by programs/departments:

- Scanners, Storage Media, Surge Protectors, Toner Cartridges and Computer Printer Cables – All Departments District Wide
- Barcode Scanners – Library Services, Security, Central Receiving and Instructional Technologies
- Memory – Business Computer Systems Program and All Departments District Wide
- Projector Lamps – Instructional Technologies
- Head Phones – Open Labs and Center for Learning Excellence
- Web Cameras – Distance Education and All Departments District Wide
- Computer Parts – Business Computer Systems Program
- Hard Drives – Business Computer Systems Program and All Departments District Wide

Funds for this expenditure are budgeted in the Instructional Technologies, Library Services, Central Receiving and other department budgets for FY 2014-2015.

8) Computers, Laptops, and Tablets (Purchase)
Purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendor Dell Marketing, LP. (Dallas, TX) and from the National Joint Powers Alliance approved vendor CDW Government (Vernon Hills, IL), in the total amount of $299,123.03

All purchase requests for computers, laptops, and tablets have been evaluated by Technology Resources and the Chief Information Officer. An itemized list with justification is included for your review and information.

The purchases can be summarized as follows:

- Staff-Use Computers
  - ⇒ 1 Computer for Division of Nursing and Allied Health
  - ⇒ 1 Computer for English Program
  - ⇒ 1 Computer for History Program
  - ⇒ 2 Computers for Vocational Nursing Program
  - ⇒ 2 Computers for Developmental Math Program
  - ⇒ 2 Computers for Instructional Technologies

- Faculty-Use Computers
  - ⇒ 2 Computers for World Language Program
  - ⇒ 4 Computers for English Program
  - ⇒ 5 Computers for History Program
  - ⇒ 9 Computers for Art Program
  - ⇒ 13 Computers for Vocational Nursing Program

- Faculty and Staff Computers
  - ⇒ 82 Computers for Pecan Campus/Technology Renewal Fund
  - ⇒ 46 Computers for Mid-Valley Campus/Technology Renewal Fund
  - ⇒ 27 Computers for Technology Campus/Technology Renewal Fund
  - ⇒ 15 Computers for Nursing and Allied Health Campus/Technology Renewal Fund
  - ⇒ 6 Computers for Starr Campus/Technology Renewal Fund

- Student Lab-Use Computers
  - ⇒ 26 Computers for Pecan Student Services Admin Office
  - ⇒ 55 Computers for Technology Campus/Technology Renewal Fund
  - ⇒ 40 Computers for Pecan Campus/Technology Renewal Fund
  - ⇒ 15 Computers for Mid-Valley Campus/Technology Renewal Fund
  - ⇒ 14 Computers for Nursing and Allied Health Campus/Technology Renewal Fund

- Grant-funded Laptops
  - ⇒ 3 Laptops for Division of Nursing & Allied Health
  - ⇒ 6 Laptops for Office of Professional Development

- Staff-Use Laptops
  - ⇒ 6 Laptops for Technology Resources
  - ⇒ 1 Laptop for Office of Public Relations/Marketing

- Staff-Use Tablets
  - ⇒ 2 Tablets for Student Activities and Wellness

- Faculty-Use Tablets
  - ⇒ 2 Tablets for Biology Program
  - ⇒ 5 Tablets for Mathematics Program
  - ⇒ 7 Tablets for Physics Program
  - ⇒ 3 Tablets for Technology Resources

- Grant-funded Tablet
  - ⇒ 1 Tablet for Office of Professional Development

Funds for these expenditures are budgeted in the requesting department budgets for FY 2014-2015 as follows: Division of Nursing and Allied Health, English, History, Vocational Nursing, Developmental Math, Instructional Technologies, World Language Department, Art, Construction - Pecan Student Services Admin Office – Technology, Technology Renewal Fund, Carl Perkins, STC in FOCUS, Technology Resources, Public Relations/Marketing, Student Activities and Wellness, Mathematics, Biology, and Physics.

9) Database Licenses and Support (Purchase)
Purchase database licenses and support from Oracle America, Inc. (Redwood Shores, CA), a State of Texas Department of Information Resources (DIR) approved vendor, for

the period beginning December 17, 2014 through December 16, 2015, at a total cost of $85,318.98.

The database licenses are needed due to the increase in student FTE and faculty and staff headcount district wide. These licenses are the backbone of the Administrative Computing System on which all student and employee information is stored as well as other systems such as Operational Data Store, Blackboard and the Library Management System.

Funds for this expenditure are budgeted in the Information Technology Risk and Security budget for FY 2014-2015.

10)Furniture (Purchase)
Purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $37,695.98.

A	Allsteel, Inc.	$2,916.96
B	Bretford Manufacturing	402.55
C	Computer Comforts, Inc.	1,378.72
D	Exemplis Corporation	1,421.20
E	The Hon Company	5,050.90
F	Krueger International, Inc.	7,159.06
G	National Office Furniture	19,366.59
	Total	$37,695.98

The purchases can be summarized as follows:

- Allsteel, Inc./Gateway Printing & Office Supply (Edinburg, TX)
  - ⇒ Pecan Campus
    - 8 Chairs for the Accreditation Department

- Bretford Manufacturing/Gateway Printing & Office Supply (Edinburg, TX)
  - ⇒ Pecan Campus
    - 1 Table for the Continuing Education Department

- Computer Comforts, Inc. (Kemah, TX)
  - ⇒ Pecan Campus
    - 1 Lectern for the Instructional Technology Department

- Exemplis Corporation/Gateway Printing & Office Supply (Edinburg, TX)
  - ⇒ Pecan Campus
    - 4 Chairs for the Counseling Department
  - ⇒ Technology Campus
    - 1 Chair for the Library Open Labs

- The Hon Company/Gateway Printing & Office Supply (Edinburg, TX)
  - ⇒ Pecan Campus
    - 2 Storage Cabinets for the Continuing Education Department

- 5 Bookcases and 3 Vertical Files for the Planning and Construction Department
- 1 Storage Cabinet for the Open Labs and Information Commons
- 1 Vertical File for the Criminal Justice Program
- 1 Vertical File and 1 Bookcase for the Speech Program
- 4 Storage Cabinet for the Administrative Office Careers Program

- Krueger International, Inc. / Gateway Printing & Office Supply (Edinburg, TX)
  ⇒ Pecan Campus
    - 1 File Cabinet for Continuing Education Department
    - 2 Stools for the Cashiers
    - 6 Chairs and 6 Tables for the Professional Development Active Learning Classroom

- National Office Furniture / Gateway Printing & Office Supply (Edinburg, TX)
  ⇒ Technology Campus
    - 12 Sofas and 5 Tables for the Student Activities Game Room

Fund for these expenditures are budgeted in the requesting department budgets for FY 2014-2015 as follows: Accreditation, Administrative Office Careers Program, Counseling & Disability Services, Continuing Professional and Workforce Education – Carryover, Criminal Justice Program, Instructional Technologies Maintenance & Replacement, Instructional Resources Open Lab, New Furniture, Construction-Pecan Plaza Cashiers Space Renovation-FFE, Speech Program, South Texas College in Focus Grant and Student Activities & Wellness.

11)Instructional Equipment and Software (Purchase)
Purchase instructional equipment and software from Lab Resources, Inc. (Tomball, TX), a sole source vendor, at a total cost of $98,263.26.

South Texas College has established a FESTO Authorized and Certified Training (FACT) Center at the Technology Campus.

The FACT accreditation involves three key phases:

1. The training of South Texas College instructors in specific areas of automation technology
2. The training of South Texas College instructors in FESTO's teaching methods, delivery of materials, and class time management; and
3. The final certification of South Texas College instructors and training facilities, and ultimately, the establishment of a FACT Center.

At this time, phase 1 has been completed and phases 2 and 3 will be completed.

- Phase 1 of the FACT certification process involved the training of a select group of South Texas College instructors by FESTO trainers in 5 pre-selected areas of automation technology. Phase 1 training started in July, and was successfully completed in September of this year.

- Phase 2 of the FACT certification process involves the "Train-the-Trainer" seminars where South Texas College instructors' training focuses on the following: FESTO's specific teaching materials and class time management.
- Phase 3 of the FACT certification process involves the "FESTO Industrial Automation and Mechatronics Certification" seminars. These seminars include the final approval of the laboratory facility and South Texas College instructors that have completed phases 1 and 2. Representatives from FESTO Didactic-Germany will audit the laboratory facility and will perform "demo" class observations to evaluate South Texas College instructor's performance on the automation technologies selected in phase 1 for certification.

Upon completion of phase 3, South Texas College will receive the FACT Center certification credentials in "Industrial Automation and Mechatronics". This additional equipment and software is required to meet the final FESTO Didactic certification.

Funds for this expenditure are budgeted in the City of McAllen and The Institute of Advanced Manufacturing grants for FY 2014-2015.

12)Graduation Caps and Gowns (Renewal)
Renew the contract for graduation caps and gowns with Jostens, Inc. (Minneapolis, MN) for the period beginning February 1, 2015 through January 31, 2016, at a total cost of $37,430.70.

The graduation caps and gowns will be issued to all STC graduates attending the December 2014 and May 2015 commencement ceremonies.

The Board awarded the contract for graduation caps and gowns at the January 28, 2014 Board of Trustees meeting for one year with two one-year options to renew. The first renewal period begins February 1, 2015 through January 31, 2016.

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Graduation budget for FY 2014-2015.

13)Institutional Membership (Renewal)
Renew an institutional membership with Hispanic Association of Colleges and Universities (San Antonio, TX), a sole source vendor, for the period beginning January 1, 2015 through December 31, 2015, at a total cost of $10,310.00.

The association promotes the development of member colleges and universities, improves access to and the quality of post-secondary educational opportunities for Hispanic students and champions Hispanic success in higher education.

Funds for this expenditure are budgeted in the Institutional Membership budget for FY 2014-2015.

14)Moving Services (Renewal)
Renew the contracts for moving services with Groves Moving & Storage (Harlingen, TX) and Gateway Printing & Office Supply, Inc. (Edinburg, TX) for the period beginning February 19, 2015 through February 18, 2016, at an estimated cost of $15,000.00.

The moving services will include relocation of furniture, equipment and other items as needed throughout the district.

The Board awarded the contract for moving services at the January 29, 2013 Board of Trustees meeting for one year with two one-year options to renew. The last renewal period begins February 19, 2015 through February 18, 2016.

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Facilities Planning and Construction budget for FY 2014-2015.

15)Signs, Flags, and Banners (Renewal)
Renew the contracts for signs, flags, and banners for the period beginning January 30, 2015 through January 29, 2016, at an estimated cost of $12,000.00 based on prior year history, with the following vendors:

Primary: MPA Digital, LLC. (McAllen, TX)
Secondary: FedEx Office (McAllen, TX) and AGAS, Mfg. (Philadelphia, PA)

The signs, flags, and banners will be used by various departments' college wide to promote and market programs, departments, events, and South Texas College in the community and the public schools.

The Board awarded the contracts for signs, flags, and banners at the January 29, 2013 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins January 30, 2015 through January 29, 2016.

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the various requesting department budgets for FY 2014-2015.

16)Third Party Administrator for 403(b) Plan (Renewal)
Renew the contract for the third party administrator for 403(b) plan with TSA Consulting Group, Inc. (Ft. Walton Beach, FL), for the period beginning March 1, 2015 through February 28, 2016, at a total annual cost of $6,000.00.

The Internal Revenue Service (IRS) published final 403(b) regulations which replaced the prior regulations in 2007. These regulations apply to all 403(b) plans and became effective on January 1, 2009.

Provisions of the regulations that impact 403(b) plans are as follows:

- Written plan requirements for all 403(b) plans
- Requirements that plan sponsors ensure that there is no conflict between the terms of the written plan and the terms of the 403(b) contracts
- Changes to the direct transfer rules which limits direct transfers from all 403(b) accounts

The third party administrator will ensure that South Texas College is in compliance with the 403(b) regulations as well as verify that all 403(b) vendors maintain compliance. The College has contracted with a third party administrator since February 2008.

The TPA also provides:

- Electronic process for automated remittance services
- Contribution audits and correction assistance
- Maximum allowable contribution calculations for all employees each year
- Onsite IRS audit assistance during the years under contract

The Board awarded the contract for third party administrator of 403(b) at the January 29, 2013 Board of Trustees meeting for one year with four one-year options to renew. The second renewal period begins March 1, 2015 through February 28, 2016.

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Human Resources budget for FY 2014-2015.

17)Vehicle Fuel Program (Renewal)

Renew the State Fleet Card Program contract for vehicle fuel with U. S. Bank Market Fleet Voyager (Kansas City, MO), a State of Texas Procurement and Support Services (TPASS) approved vendor, acting by and through the State of Texas Council of Competitive Government (CCG), for the period beginning January 1, 2015 through December 31, 2015, at an estimated cost of $70,000.00, based on prior year history.

The fuel card program is used for College-owned vehicles used by Mail Services, Central Receiving, Maintenance and Operations, and the STC Police Department for the day-to-day operations of the College.

Use of the fuel cards is controlled by the STC Purchasing Office and Business Office in coordination with supervisors from departments using the cards. The Business Office has the ability to monitor online all fuel purchase transactions.

The advantages of using the state fleet card program are as follows:

- Each card is issued a personal identification (PIN) number and transaction limits
- Odometer Readings are required at the pump
- Business Office staff monitors transactions online
- Rebates/Discounts are paid quarterly
- 40,000 approved locations which include locations less than a mile from the college's campuses (current card is limited to one provider)
- The gas station with the best price is selected
- Net 30 days for monthly payment with no additional charge
- Various reports are available online for reference

The College is billed on a monthly basis for the actual fuel charges only. No other type of fees are assessed to the College. The estimated price per gallon savings will increase from $.02 to $.052 which will be received quarterly in the form of a rebate. The rebate will be based on the vendors Texas sales volume average usage which can range from 1.150% to 1.760% as stated in the agreement. The rebate amount varies, however the College will receive approximately $170.00 for the fourth calendar year quarter.

It is anticipated that the fuel costs will remain approximately the same as current costs; however there are various advantages and additional controls through this vendor, as indicated above.

Funds for this expenditure are available in the Mail Services, Central Receiving, Maintenance and Operations, and STC Police Department budgets for FY 2014-2015.

18)Facility Usage Interlocal Agreements (Lease/Rental)
Lease/Rental facility usage interlocal agreements with the City of McAllen – McAllen Convention Center (McAllen, TX) for the period beginning February 1, 2015 through August 31, 2015, at a total cost of $14,117.50.

The facility usage interlocal agreements are for South Texas College Folkloric and Professional Development events held throughout the year for Ballet Forklorico and faculty. The events are as follows:

Event	Date	Amount
Tradiciones 2015 Concert Series by Ballet Folklorico South Texas College	February 5-6, 2015	$4,305.00
Ballet Folkloric South Texas College host Competencia Folklorico del Colegio del Sur de Tejas 2015	March 28-29, 2015	5,770.00
South Texas College Adjunct/Dual Enrollment Professional Development Day	August 21-22, 2015	4,042.50

Funds for this expenditure are budgeted in the Folkloric Dance, Ballet Folkloric Dance Company and Professional Development budgets for FY 2014-2015.

19)Consulting Services (Contract Extension)
Contract extension for purchase of consulting services with Evergreen Solutions, LLC. (Tallahassee, FL), a sole source vendor, for the period beginning January 1, 2015 through April 30, 2015, at a cost of $150.00 per hour not to exceed $15,000.00.

The Board awarded a contract for the Compensation Study at the November 26, 2013 Board of Trustees Meeting to Evergreen Solutions, LLC. through May 31, 2014. At the August 26, 2014 Board Meeting, the Board also awarded the purchase of additional services from September 1, 2014 through December 31, 2014. At this time an extension is requested for the services below.

The services include:

- Conduct additional FLSA audits to determine appropriate exempt and non-exempt status
- Analyze compensation regarding licenses and certifications
- Provide best practices for potential development of career advancement and reclassifications

Funds for this expenditure are budgeted in the Office of Human Resources budget for FY 2014-2015.

Recommendation:

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 16, 2014 Board meeting the proposal awards, purchases, and renewals as listed below:

1) **Compact Utility Vehicle (Award):** award the proposal for compact utility vehicle to Spikes Motor Co, Inc. (Mission, TX), at a total cost of $18,315.00;
2) **Interactive Learning Training Room (Award):** award the proposal for an interactive learning training room to Audio Visual Aids Corp (San Antonio, TX), at a total cost of $47,681.50;
3) **Active Learning Training Room (Reject):** reject the proposals for an active learning training room due to the specifications provided on the proposal which were more of a functional nature and it was determined by the evaluation committee that there was too much variance in what was proposed by the different respondents to properly evaluate and to have a good level of confidence on the functionality of the installation;
4) **Audio Visual Equipment and Supplies (Purchase):** purchase audio visual equipment and supplies for the period beginning September 1, 2014 through August 31, 2015, at an estimated amount of $120,000.00 which is based on prior history, with the following cooperative vendors:
   - Audio Visual Aids Corporation (San Antonio, TX)……. $50,000.00
     ⇒ TASB-Buyboard, TCPN and TXMAS

- B & H Foto & Electronics, Corp. (New York, NY)…….. ..... $50,000.00
  ⇒ TASB-Buyboard
- Best Buy (Richfield, MN/McAllen, TX)……. $10,000.00
  ⇒ TASB-Buyboard
- Audio Fidelity Communications Corp/dba Whitlock (Austin, TX)..... $10,000.00
  ⇒ Department of Information Resources (DIR)

5) **Automotive Parts, Equipment, and Supplies (Purchase):** purchase automotive parts, equipment, and supplies from Burton Companies Vaughn Interest, Inc. (Weslaco, TX), a Texas Association of School Boards – Buyboard, approved vendor, for the period beginning September 1, 2014 through August 31, 2015, at an estimated cost of $25,000.00 based on prior year history;
6) **Bookstore Consultant Services (Purchase):** purchase bookstore consultant services from Campus Bookstore Consulting, (East Longmeadow, MA), a sole source vendor, for the period beginning September 1, 2014 through December 31, 2014, at an estimated cost of $10,993.88;
7) **Computer Components, Peripherals, Lamps, Software and Supplies (Purchase):** purchase computer components, peripherals, lamps, software and supplies for the period beginning September 1, 2014 through August 31, 2015, at an estimated cost of $238,000.00 which is based on prior year history, with the following purchasing cooperative vendors:
   - B & H Foto & Electronics, Corp. (New York, NY) $10,000.00
     ⇒ TASB – Buyboard and Texas Cooperative Purchasing Network (TCPN)
   - CDWG (Vernon Hills, IL)……. $80,000.00
     ⇒ State of Texas Dept of Information Resources (DIR) and Texas Cooperative Purchasing Network (TCPN)
   - GovConnection (Merrimack, NH)……..... $18,000.00
     ⇒ TASB-Buyboard, Texas Cooperative Purchasing Network (TCPN) an State of Texas Department of Information Resources (DIR)
   - PCMG, Inc. (Chantilly, VA)……..…….……..... $80,000.00
     ⇒ TASB-Buyboard, and State of Texas Department of Information Resources (DIR)
   - SHI Government Solutions, Inc. (Austin, TX)…….……..... $10,000.00
     ⇒ TASB-Buyboard and State of Texas Department of Information Resources (DIR)
   - Tiger Direct (Miami, FL)……..……..... ..... $40,000.00
     ⇒ TIPS/TAPS Purchasing Cooperative
8) **Computers, Laptops, and Tablets (Purchase):** purchase of computers, laptops, and tablets from the State of Texas Department of Information Resources (DIR) approved vendors Dell Marketing, LP (Dallas, TX) and from the National Joint Powers Alliance approved vendor CDW Government (Vernon Hills, IL) in the total amount of $299,123.03;
9) **Database Licenses and Support (Purchase):** purchase database licenses and support from Oracle America, Inc. (Redwood Shores, CA), a State of Texas Department of Information Resources (DIR) approved vendor, for the period beginning December 17, 2014 through December 16, 2015, at a total cost of $85,318.98;

10) **Furniture (Purchase):** purchase furniture from the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of $37,695.98

A	Allsteel, Inc.	$2,916.96
B	Bretford Manufacturing	402.55
C	Computer Comforts, Inc.	1,378.72
D	Exemplis Corporation	1,421.20
E	The Hon Company	5,050.90
F	Krueger International, Inc.	7,159.06
G	National Office Furniture	19,366.59
	Total	$37,695.98

11) **Instructional Equipment and Software (Purchase)**: purchase instructional equipment and software from Lab Resources, Inc. (Tomball, TX), a sole source vendor, at a total cost of $98,263.26;
12) **Graduation Caps and Gowns (Renewal):** renew the contract for graduation caps and gowns with Jostens, Inc. (Minneapolis, MN) for the period beginning February 1, 2015 through January 31, 2016, at a total cost of $37,430.70;
13) **Institutional Membership (Renewal):** renew an institutional membership with Hispanic Association of Colleges and Universities (San Antonio, TX), a sole source vendor, for the period beginning January 1, 2015 through December 31, 2015, at a total cost of $10,310.00;
14) **Moving Services (Renewal):** renew the contracts for moving services with Groves Moving & Storage (Harlingen, TX) and Gateway Printing & Office Supply, Inc. (Edinburg, TX) for the period beginning February 19, 2015 through February 18, 2016, at an estimated cost of $15,000.00;
15) **Signs, Flags, and Banners (Renewal):** renew the contracts for signs, flags, and banners for the period beginning January 30, 2015 through January 29, 2016, at an estimated cost of $12,000.00 based on prior year history, with the following vendors:
    Primary: MPA Digital, LLC. (McAllen, TX)
    Secondary: FedEx Office (McAllen, TX) and AGAS, Mfg. (Philadelphia, PA)
16) **Third Party Administrator for 403(b) Plan (Renewal):** renew the contract for the third party administrator for 403(b) plan with TSA Consulting Group, Inc. (Ft. Walton Beach, FL), for the period beginning March 1, 2015 through February 28, 2016, at a total cost of $6,000.00;
17) **Vehicle Fuel Program (Renewal):** renew the State Fleet Card Program contract for the vehicle fuel program with U. S. Bank Market Fleet Voyager (Kansas City, MO), a State of Texas Procurement and Support Services (TPASS) approved vendor, acting by and through the State of Texas Council of Competitive Government (CCG), for the period beginning January 1, 2015 through December 31, 2015, at an estimated cost of $70,000.00, based on prior year history;
18) **Facility Usage Interlocal Agreements (Lease/Rental):** lease/rental facility usage interlocal agreements with the City of McAllen – McAllen Convention Center (McAllen, TX) for the period beginning February 1, 2015 through August 31, 2015, at a total cost of $14,117.50;

19) **Consulting Services (Contract Extension):** contract extension for purchase of consulting services with Evergreen Solutions, LLC. (Tallahassee, FL), a sole source vendor, for the period beginning January 1, 2015 through April 30, 2015, at a cost of $150.00 per hour not to exceed $15,000.00.

SUMMARY TOTAL:

The total for all proposal awards, purchases, and renewals is $1,160,249.83

SOUTH TEXAS COLLEGE
1. COMPACT UTILITY VEHICLE
PROJECT NO. 14-15-1037

NAME	Spikes Motor Co, Inc.
ADDRESS	805 E Expway 83
CITY/STATE/ZIP	Mission, TX 78572
PHONE	956-585-1601
FAX	956-519-5580
CONTACT	Michael Ramirez

#	UOM	Description	Unit Price	Extension
1	1	Compact Utility Vehicle -2015 Ford Escape	$ 18,315.00	$ 18,315.00

TOTAL AMOUNT PROPOSED	$ 18,315.00
TOTAL EVALUATION POINTS	93.66
RANKING	1

SOUTH TEXAS COLLEGE
1. COMPACT UTILITY VEHICLE
PROJECT NO. 14-15-1037
EVALUATION FORM

NAME		Spikes Motor Co, Inc.	
ADDRESS		805 E Expway 83	
CITY/STATE/ZIP		Mission, TX 78572	
PHONE		956-585-1601	
FAX		956-519-5580	
CONTACT		Michael Ramirez	
1	The purchase price. (up to 50 points)	50	50
		50	
		50	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 10 points)	8	8
		8	
		8	
3	The quality of the vendor's goods and/or services. (up to 18 points)	17	17.33
		18	
		17	
4	The extent to which the vendor's goods and/or services meet the College needs. (up to 18 points)	17	16.33
		15	
		17	
5	The vendor's past relationship with the College. (up to 3 points)	2	2
		2	
		2	
6	The impact on the ability of the College to comply with the laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	0	0
		0	
		0	
TOTAL EVALUATION POINTS		93.66	
RANKING		1	

SOUTH TEXAS COLLEGE
2. INTERACTIVE LEARNING TRAINING ROOM
PROJECT NO. 14-15-1039

NAME		AISYS Consulting, LLC.	Audio Visual Aids Corp
ADDRESS		1217 E Hackberry Ave	2903 N Flores St
CITY/STATE/ZIP		McAllen, TX 78501	San Antonio, TX 78212
PHONE		956-686-0101	800-422-1282
FAX		956-686-0106	800-854-8140
CONTACT		Joel Hernandez	Ernest Mendez
#	**Description**	**Proposed**	**Proposed**
1	Option 1: Interactive Learning Training - No Integration/Installation	$ 48,334.00	$ 43,748.50
2	Option 2: Interactive Learning Training Room - Includes Integration/Installation	$ 53,534.00	$ 47,681.50
TOTAL EVALUATION POINTS		91.01	99.13
RANKING		2	1

SOUTH TEXAS COLLEGE
2. INTERACTIVE LEARNING TRAINING ROOM
PROJECT NO. 14-15-1039 -- EVALUATION FORM

NAME		AISYS Consulting, LLC.		Audio Visual Aids Corp	
ADDRESS		1217 E Hackberry Ave		2903 N Flores St	
CITY/STATE/ZIP		McAllen, TX 78501		San Antonio, TX 78212	
PHONE		956-686-0101		800-422-1282	
FAX		956-686-0106		800-854-8140	
CONTACT		Joel Hernandez		Ernest Mendez	
1	The purchase price. (up to 45 points)	40.1	40.1	45	45
		40.1		45	
		40.1		45	
		40.1		45	
		40.1		45	
		40.1		45	
		40.1		45	
2	The reputation of the vendor and the vendor's goods and/or services. (up to 15 points)	13	12.71	14	14.57
		12		15	
		14		15	
		15		15	
		9		13	
		13		15	
		13		15	
3	The quality of the vendor's goods and/or services. (up to 16 points)	15	15.42	15	15.71
		16		16	
		16		16	
		16		16	
		13		15	
		16		16	
		16		16	
4	The extent to which the vendor's goods and/or services meet the College needs. (up to 20 points)	18	19.57	19	19.85
		20		20	
		20		20	
		20		20	
		19		20	
		20		20	
		20		20	
5	The vendor's past relationship with the College. (up to 3 points)	2	2.21	3	3
		2		3	
		2.5		3	
		2		3	
		2		3	
		2.5		3	
		2.5		3	
6	The impact on the ability of the College to comply with the laws and rules relating to Historically Underutilized Businesses. (up to 1 point)	1	1	1	1
		1		1	
		1		1	
		1		1	
		1		1	
		1		1	
		1		1	
TOTAL EVALUATION POINTS		91.01		99.13	
RANKIN		2		1	

NO BACKUP FOR

3. Active Learning Training Room (Reject)

SOUTH TEXAS COLLEGE
4. AUDIO VISUAL EQUIPMENT AND SUPPLIES

NAME			Audio Visual Aids Corporation		B & H Foto & Electronics, Corp.		Best Buy		Audio Fidelity Communications Corp. /dba Whitlock	
ADDRESS			2903 N Flores St		420 9th Ave		3400 E Expway 83		11100 Metric Blvd	
CITY/STATE/ZIP			San Antonio, TX 78212		New York, NY 10001		McAllen, TX 78501		Austin, TX 78758	
PHONE			800-422-1282		212-239-7500		956-928-3749		512-354-2827	
FAX			210-734-3388		866-839-8472				512-933-0291	
CONTACT			Ron George		Samuel Zinger		Nate Kruse		Elissa Fox	
#	**Qty**	**Description**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
1	1	Audio Visual Equipment and Supplies Period: 9/1/14 - 8/31/15	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 50,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00	$ 10,000.00
TOTAL AMOUNT			$ 50,000.00		$ 50,000.00		$ 10,000.00		$ 10,000.00	

SOUTH TEXAS COLLEGE
5. AUTOMOTIVE PARTS, EQUIPMENT, AND SUPPLIES

NAME	Burton Companies Vaughn Interest, Inc.
ADDRESS	529 E Highway 83
CITY/STATE/ZIP	Weslaco, TX 78596
PHONE	956-968-3121
FAX	956-686-6520
CONTACT	Scott Vaughan

#	Qty	Description	Unit Price	Extension
1	1	Automotive Parts, Equipment, and Supplies Period: 9/1/14 - 8/31/15	$ 25,000.00	$ 25,000.00
			$	25,000.00

SOUTH TEXAS COLLEGE
6. BOOKSTORE CONSULTANT SERVICES

NAME			Campus Bookstore Consulting	
ADDRESS			180 Denslow Rd Unit 3	
CITY/STATE/ZIP			East Longmeadow, MA	
PHONE			413-525-7195	
FAX			413-525-4033	
CONTACT			Thomas Byrne	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	1	Bookstore Consultant Services Period: 9/1/14 - 12/31/14	$ 10,993.88	$ 10,993.88
TOTAL AMOUNT			$ 10,993.88	

SOUTH TEXAS COLLEGE
7. COMPUTER COMPONENTS, PERIPHERALS, LAMPS, SOFTWARE, AND SUPPLIES

		NAME	B & H Foto & Electronics, Corp.		CDWG		GovConnection		PCMG, Inc.		SHI Government Solutions, Inc.		Tiger Direct	
		ADDRESS	420 9th Ave		230 N Milwaukee Ave		732 Milford Rd		14120 Newbrook Dr		1301 S Mo-Pac Expway		7795 W Flagler St	
		CITY/STATE/ZIP	New York, NY 10001		Vernon Hills, IL 60061		Merrimack, NH 03032		Chantilly, VA 20504		Austin, TX 78746		Miami, FL 33144	
		PHONE	212-239-7500		312-705-0226		800-800-0019		800-625-5468		888-764-8888		888-928-4437	
		FAX	866-839-8472		312-705-8262		603-683-0213		310-630-6434		512-732-0232		305-415-4315	
		CONTACT	Samuel Zinger		Brian Gomez		Michelle Lawrence		Jishnu Banerjee		Adrienne Pubylski		Leo Stavrinaky	
#	**Qty**	**Description**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
1	1	Computer Components, Peripherals, Lamps, Software, and Supplies Period: 9/1/14 - 8/31/15	$ 10,000.00	$ 10,000.00	$ 80,000.00	$ 80,000.00	$ 18,000.00	$ 18,000.00	$ 80,000.00	$ 80,000.00	$ 10,000.00	$ 10,000.00	$ 40,000.00	$ 40,000.00
TOTAL AMOUNT			$ 10,000.00		$ 80,000.00		$ 18,000.00		$ 80,000.00		$ 10,000.00		$ 40,000.00	

SOUTH TEXAS COLLEGE
8. DISTRICT WIDE TECHNOLOGY REQUEST
DECEMBER 16, 2014

COMPUTERS

#	Qty	Description	Unit Price	Extension	Requesting Department
1	1	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 687.98	Division of Nursing & Allied Health - Melba Trevino
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			Replacement of 9-yr-old system for Dept Staff
2	2	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 1,375.96	World Language Department Program - Delia Magdaleno
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			Replacement of 8-yr-old systems for Dept Faculty
3	5	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 3,439.90	English Program - Stephen Morrison
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 10-yr-old system for Dept Faculty
					(1) Replacement of 9-yr-old system for Dept Faculty
					(1) Replacement of 8-yr-old system for Dept Faculty
					(1) Replacement of 7-yr-old system for Dept Faculty
					(1) Replacement of 9-yr-old system for Dept Staff
4	6	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 4,127.88	History Program - Christopher Nelson
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 10-yr-old system for Dept Faculty
					(1) Replacement of 9-yr-old system for Dept Faculty
					(2) Replacement of 8-yr-old systems for Dept Faculty
					(1) Replacement of 5-yr-old system for Dept Faculty
					(1) New system for Dept Staff
5	8	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 5,503.84	Art Program - William Buhidar
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 9-yr-old system for Dept Faculty
					(4) Replacement of 8-yr-old systems for Dept Faculty
					(2) Replacement of 7-yr-old systems for Dept Faculty
					(1) Replacement of 4-yr-old system for Dept Faculty
6	15	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 10,319.70	Vocational Nursing Program - Daphine Mora
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(5) Replacement of 10-yr-old systems for Dept Faculty
					(3) Replacement of 9-yr-old systems for Dept Faculty
					(2) Replacement of 7-yr-old systems for Dept Faculty
					(3) Replacement of 6-yr-old systems for Dept Faculty
					(2) Replacement of 9-yr-old systems for Dept Staff
7	26	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 687.98	$ 17,887.48	PCN Student Services Admin Office - Tech (Construction) - Dr. Shirley
		19" Monitor, Integrated Video Card, 16X DVD+/-RW, Warranty			(12) New systems for Payment Lab @ PCN Bldg K
					(8) New systems for ADA Lab @ PCN Bldg K
					(4) New systems for Conflict Room @ PCN Bldg K
					(2) New systems for Counseling Lab @ @ PCN Bldg K

SOUTH TEXAS COLLEGE
8. DISTRICT WIDE TECHNOLOGY REQUEST
DECEMBER 16, 2014

#	Qty	Description	Unit Price	Extension	Requesting Department
COMPUTERS					
8	300	Computer 3020 MT, 3.3GHz 1600MHz, 1TB Hard Drive, 8GB Memory	$ 687.99	$ 206,397.00	Technology Renewal Fund - David Plummer
		19" Monitor, Integrated Video Card, 16X Halfheight DVD+/-RW, Warranty			Replacement of Faculty/Staff-use systems @ PCN (82), MV (46),
					TC (27), NAH (15), and Starr (6)
					Replacement of student lab systems @ TC (55), PCN (40),
					MV (15) and NAH (14)
9	1	Computer 3020 MT, 3.2GHz 1600MHz, 500GB Hard Drive, 8GB Memory	$ 897.79	$ 897.79	Art Program - William Buhidar
		19" & 24" Monitors, Integrated Video Card, 16X DVD+/-RW, Warranty			Replacement of 8-yr-old system for Dept Faculty
10	2	Computer 7010 MT, 3.4GHz 1600MHz, 250GB Hard Drive, 8GB Memory	$ 944.41	$ 1,888.82	Developmental Math Program - Aparna Ganguli
		(2) 19" Monitor, 1GB Radeon Video Card, 16X DVD+/-RW, Warranty			(1) Replacement of 7-yr-old systems for Dept Staff
					(1) Replacement of 6-yr-old systems for Dept Staff
11	2	Computer T3610 Workstation, 3.7GHz 1866MHz, 500GB & 2TB Hard Drives,	$ 2,681.48	$ 5,362.96	Instructional Technologies - Marie Evans
		24" Monitor, 1GB NVIDIA Video Card, 8X Slimline DVD+/-RW, Warranty			(1) Replacement of 2-yr-old systems for Dept Staff
					(1) New system for new Dept Staff
		COMPUTER TOTAL		**$ 257,889.31**	
LAPTOPS					
12	3	Laptop E6440 Intel Core i5-4310M, 320GB Hard Drive, Battery,	$ 1,056.09	$ 3,168.27	Carl Perkins Grant - Samantha Uriegas
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4600 Video Card, Warranty			New systems for simulation program, video processing,
					and class instruction @ NAH
13	6	Laptop E6440 Intel Core i5-4310M, 320GB Hard Drive, Battery,	$ 1,071.48	$ 6,428.88	STC in FOCUS (Grant) - Samantha Uriegas
		8.0GB Memory, 8X DVD+/-RW, HD Graphics 4600 Video Card, Warranty			New systems for Active Learning Classroom @ PCN
14	6	Laptop E6440 Intel Core i5-4310M, 320GB Hard Drive, Battery, 8.0GB Memory	$ 1,275.31	$ 7,651.86	Technology Resources - Alicia Gomez
		8X DVD+/-RW, HD Graphics 4600 Video Card, Replicator, Backpack, Warranty			New systems for new Dept Staff
15	1	Laptop MacBook Air, 1.7GHz Intel Dual-Core i7, 512GB Flash Storage,	$ 2,112.00	$ 2,112.00	Public Relations/Marketing - Daniel Ramirez
		8GB Memory, USB Superdrive, Display port to DVI/HDMI Adapters, Warranty			Additional system for Dept Staff to complete work when out of office
		LAPTOP TOTAL		**$ 19,361.01**	
TABLETS					
16	2	Microsoft Surface Pro 3, 64GB Storage, Core i3 4020y / 1.5GHz,	$ 899.96	$ 1,799.92	Student Activities & Wellness - Elibariki Nguma
		4GB RAM, Type-Cover Keyboard, Warranty			New systems for Dept Staff to complete work when out of office

SOUTH TEXAS COLLEGE
8. DISTRICT WIDE TECHNOLOGY REQUEST
DECEMBER 16, 2014

COMPUTERS

#	Qty	Description	Unit Price	Extension	Requesting Department
17	2	Microsoft Surface Pro 3, 64GB Storage, Core i3 4020y / 1.5GHz,	$ 899.96	$ 1,799.92	Biology Program - Murah Odeh
		4GB RAM, Type-Cover Keyboard, Warranty			New systems for Dept Faculty to complete work when out of office
18	4	Microsoft Surface Pro 3, 64GB Storage, Core i3 4020y / 1.5GHz,	$ 899.96	$ 3,599.84	Mathematics Program - Mahmoud Fathelden
		4GB RAM, Type-Cover Keyboard, Warranty			New systems for Dept Faculty for class instruction
19	1	Microsoft Surface Pro 3, 128GB Storage, Core i5 4300U / 1.9GHz,	$ 1,090.10	$ 1,090.10	Mathematics Program - Mahmoud Fathelden
		4GB RAM, Type-Cover Keyboard, Warranty			New system for Dept Faculty for class instruction
20	6	Microsoft Surface Pro 3, 64GB Storage, Core i3 4020y / 1.5GHz,	$ 1,122.42	$ 6,734.52	Physics Program - Enriqueta Cortez
		4GB RAM, Type-Cover Keyboard, Warranty			New systems for Dept Faculty for class instruction
21	3	Microsoft Surface Pro 3, 64GB Storage, Core i3 4020y / 1.5GHz, 4GB RAM,	$ 1,309.90	$ 3,929.70	Technology Resources - Alicia Gomez
		Type-Cover Keyboard, Dock Station, Display port to VGA, Warranty			(2) New systems for new Dept Staff for class instruction
					(1) Replacement system for CIO
22	1	Microsoft Surface Pro 3, 128GB Storage, Core i5 4300U / 1.9GHz,	$ 1,338.76	$ 1,338.76	STC in FOCUS (Grant) - Samantha Uriegas
		4GB RAM, Type-Cover Keyboard, Warranty			New system for Active Learning Classroom @ PCN
23	1	Microsoft Surface Pro 3, 256GB Storage, Core i5 4300U / 1.9GHz,	$ 1,579.95	$ 1,579.95	Physics Program - Enriqueta Cortez
		8GB RAM, Type-Cover Keyboard, Surface Mouse, Warranty			Additional system for Dept Faculty for class instruction
		TABLET TOTAL		**$ 21,872.71**	
		COMPUTER/LAPTOP/TABLET TOTAL		**$ 299,123.03**	

SOUTH TEXAS COLLEGE
9. DATABASE LICENSES AND SUPPORT

NAME	Oracle America, Inc.
ADDRESS	500 Oracle Parkway
CITY/STATE/ZIP	Redwood Shores, CA 94065
PHONE	781-238-9835
CONTACT	Ravi Kowthal

#	Qty	Description	Unit Price	Extension
1	1	Oracle Real Application Clusters - Named User Plus Perpetual - Campus Wide Program Qty: 106	$ 2,766.60	$ 2,766.60
2	1	Software Update License & Support	$ 1,089.50	$ 1,089.50
3	1	Oracle Diagnostics Pack - Named User Plus Perpetual - Campus Wide Program Qty: 239	$ 3,585.00	$ 3,585.00
4	1	Software Update License & Support	$ 788.70	$ 788.70
5	1	Oracle Database Enterprise Edition - Named User Plus Perpetual - Campus Wide Program Qty: 239	$ 22,705.00	$ 22,705.00
6	1	Software Update License & Support	$ 4,995.10	$ 4,995.10
7	1	Oracle Internet Application Server Enterprise Edition - Named User Plus Perpetual - Campus Wide Program Qty: 239	$ 16,730.00	$ 16,730.00
8	1	Software Update License & Support	$ 3,680.60	$ 3,680.60
9	1	Oracle Tuning Pack - Named User Plus Perpetual - Campus Wide Program Qty: 239	$ 2,390.00	$ 2,390.00
10	1	Software Update License & Support	$ 525.80	$ 525.80
11	1	Oracle Real Application Clusters - Named User Plus Perpetual - Campus Wide Program Qty: 239	$ 10,994.00	$ 10,994.00
12	1	Software Update License & Support	$ 2,418.68	$ 2,418.68
13	1	Oracle Advanced Security - Named User Plus Perpetual - Campus Wide Program Qty: 345	$ 10,350.00	$ 10,350.00
14	1	Software Update License & Support	$ 2,277.00	$ 2,277.00
15	1	Service Reinstatement Fee	$ 23.00	$ 23.00
TOTAL AMOUNT			$	85,318.98

SOUTH TEXAS COLLEGE
10. DISTRICT WIDE FURNITURE REQUEST
DECEMBER 16, 2014

#	Qty	Description	Unit Price	Extension	Requesting Department
Allsteel Inc./Gateway Printing & Office Supply (TXMAS-9-71I050)					
1	8	ALS SPLA-SCU-UWHAIR Custom Scout Chair w/ Adjustable Arms	$339.62	$2,716.96	Accreditation - Laura Talbot
					Chairs for the conference rooms located Pecan Campus Bldg. D
2	1	Labor to receive, inspect, deliver and install	$200.00	$200.00	
		Allsteel Inc. Total		**$2,916.96**	
Bretford Manufacturing /Gateway Printing & Office Supply (TXMAS-3-7110510)					
1	1	BR2436 Brandon Table 24X36	$242.55	$242.55	CPWE - Carryover - Juan C Aguirre
	1	Freight	$130.00	$130.00	Table needed for the Receptionist at the Cont Education Dept.
2	1	Labor to receive, inspect, deliver and install	$30.00	$30.00	
		Bretford Manufacturing Total		**$402.55**	
Computer Comforts , Inc. (TXMAS-4-7110130)					
1	1	Instructor table "SpaceSaver" to include 30W x 30D	$513.15	$513.15	Inst Tech Maintenance & Replacement - Maria Evans
2	1	LCD arm with adjustable 800 cylinder (black)	$178.20	$178.20	Lectern needed to upgrade the training room at
3	1	3/8" hole drilled in specified location	$25.19	$25.19	Pecan Campus PB 14B
4	1	Flip up side surface (28"W x 20"D)	$117.00	$117.00	
5	1	Flip up side surface (28"W x 20"D)	$117.00	$117.00	
6	1	Cable cut-out in wood with grommet (3.25"). Left	$16.50	$16.50	
7	1	Heavy duty locking rubber wheel caster set	$48.00	$48.00	
8	2	Cable Cutout in Table top	$16.50	$33.00	
9	1	Factory Assembly	$25.00	$25.00	
10	1	Box/Pallet/Handling	$35.00	$35.00	
11	1	Shipping	$250.00	$250.00	
12	1	TX MAS Fee	$20.68	$20.68	
		Computer Comforts, Inc. Total		**$1,378.72**	
Exemplis Corporation/Gateway Printing & Office Supply (TXMAS-4-7110240)					
1	1	40Y.A17 TR2 Task Enhanced Synchro Control Chair	$325.30	$325.30	Instructional Resource Open Lab - Lelia Salinas
					Chair needed for Open Labs staff at Technology Campus

SOUTH TEXAS COLLEGE
10. DISTRICT WIDE FURNITURE REQUEST
DECEMBER 16, 2014

#	Qty	Description	Unit Price	Extension	Requesting Department
2	3	40Y.A17 TR2 Task Enhanced Synchro Control Chair	$325.30	$975.90	Counseling & Disability Services - Santa E. Peña
					Chairs for the Counseling Department to replace old chairs
3	1	Labor to receive, inspect, deliver, install and remove debris	$120.00	$120.00	
		Exemplis Corporation Total		**$1,421.20**	
The Hon Company/Gateway Printing & Office Supply (TXMAS-6-71111060-11)					
1	2	HSC2472 Storage Cabinet 24Dx36Wx72H, Black	$352.05	$704.10	CPWE - Carryover - Juan C Aguirre
					Storage cabinet to lock up class supplies and books in classroom
2	2	HS72ABC Brigade Bookcase 5-Shelf, Charcoal	$159.10	$318.20	New Furniture - Gerardo Rodriguez
	3	H314 Vertical File 4 Drawer, Black	$198.39	$595.17	Bookshelves and file cabinet for new offices at Pecan Bldg. N
3	3	HS72ABC Brigade Bookcase 5-Shelf, Black	$159.10	$477.30	New Furniture - Gerardo Rodriguez
					Bookshelves needed for new offices in Pecan Bldg. N
4	1	HSC2472 Storage Cabinet 24Dx36Wx72H, Black	$352.05	$352.05	Instructional Resource Open Lab - Lelia Salinas
					Storage cabinet for Pecan Bldg. T Information Commons
5	1	H314 Vertical File 4 Drawer, Black	$198.39	$198.39	Criminal Justice Program - Robert S. Luckett
					File Cabinet for a faculty member located at Pecan Bldg. T
6	1	H314 Vertical File 4 Drawer, Black	$198.39	$198.39	Speech Program - Dr. Rosalinda Cantu
	1	HS72ABC Brigade Bookcase 5-Shelf, Black	$159.10	$159.10	Vertical File and Bookcase for the Speech Dept.
7	4	HSC2472 Storage Cabinet 24Dx36Wx72H, Black	$352.05	$1,408.20	Administrative Office Careers - Iris Jasso
					Storage Cabinets to replace damaged ones
8	1	Labor to receive, inspect, deliver, install and remove debris	$640.00	$640.00	
		The Hon Company Total		**$5,050.90**	
Krueger International, Inc./Gateway Printing & Office Supply (TXMAS-3-7110400)					
1	1	S7P/1524FFF Freestanding Ped File/File 24" Nominal Depth	$381.12	$381.12	CPWE - Carryover - Juan C Aguirre
					Filing cabinet to securely hold student files

SOUTH TEXAS COLLEGE
10. DISTRICT WIDE FURNITURE REQUEST
DECEMBER 16, 2014

#	Qty	Description	Unit Price	Extension	Requesting Department
2	2	KI63/NA Impress Stools	$401.63	$803.26	Pecan Plaza Cashier Space Renov-FFE - Dr. Shirley A. Reed
					Stools needed for the Cont. Education Cashiers
3	6	SNNAU Strive Nesting Armless Chair	$264.62	$1,587.72	STC in FOCUS - Samantha Uriegas
	6	HUN2060-74P Hurry Up Tables, 20x60	$656.16	$3,936.96	Chairs and tables to convert computer lab into an Active
					Learning Classroom at Pecan Bldg. C
4	1	Labor to receive, inspect, deliver, install and remove debris	$450.00	$450.00	
		Krueger International, Inc. Total		**$7,159.06**	
National Office Furniture/Gateway Printing & Office Supply (TXMAS-11-71050)					
1	1	N95TT Swift Ganging Bracket, Pack of 20	$114.11	$114.11	New Furniture - Gerardo Rodriguez
	5	N95NNL Swift Corner Table	$790.68	$3,953.40	Student Activities & Wellness - Elibariki Nguma
	12	N95MAX Swift One Armless Seat	$1,204.09	$14,449.08	Game room furniture for the Technology Campus
2	1	Labor to receive, inspect, deliver, install and remove debris	$850.00	$850.00	
		National Office Furniture Total		**$19,366.59**	
		FURNITURE TOTAL		**$37,695.98**	

SOUTH TEXAS COLLEGE
11. INSTRUCTIONAL EQUIPMENT AND SOFTWARE

NAME			Lab Resources, Inc.	
ADDRESS			325 S Persimmon St Ste B	
CITY/STATE/ZIP			Tomball, TX 77375	
PHONE			888-963-2200	
FAX			281-516-2202	
CONTACT			Jessica Hooks	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	1	Furniture	$ 2,319.06	$ 2,319.06
2	1	Basic Pneumatics	$ 10,516.55	$ 10,516.55
3	1	Advance Pneumatics	$ -	$ -
4	1	Basic Pneumatics	$ 5,366.42	$ 5,366.42
5	1	Advance Pneumatics	$ 18,246.48	$ 18,246.48
6	1	Energy-Efficient Compressed Air Management	$ -	$ -
7	1	Fundamentals of AC/DC	$ 29,124.43	$ 29,124.43
8	1	Circuits and Contacts	$ 22,303.12	$ 22,303.12
9	1	Servo Motors	$ -	$ -
10	1	Stepper Motors	$ -	$ -
11	1	Siemens PLC Programming	$ -	$ -
12	1	Allen Bradley PLC Programming	$ -	$ -
13	1	HMI/SCADA Systems	$ -	$ -
14	1	Web Monitoring Systems	$ -	$ -
15	1	Sensors for Object Detection	$ 6,607.20	$ 6,607.20
16	1	Intro to Robot Programing	$ -	$ -
17	1	Advanced Robot Programming	$ -	$ -
18	1	Robot Integration on Production Cell	$ -	$ -
19	1	Shipping	$ 3,780.00	$ 3,780.00
TOTAL AMOUNT			$	98,263.26

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

November 17, 2014

Josten's, Inc.
Attn: Mr. Jim Simpson
3601 Minnesota Dr Ste 400
Minneapolis, MN 55435

Dear Mr. Simpson:

On January 28, 2014, South Texas College awarded a contract to Josten's Inc. for Graduation Caps and Gowns. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the first year of the contract and would like to renew for an additional one-year period. The first renewal period will be from February 1, 2015 through January 31, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through January 31, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: CJ A

Name Printed: Christopher J Paitras

Date: 11/18/14

SOUTH TEXAS COLLEGE
13. INSTITUTIONAL MEMBERSHIP

NAME	Hispanic Association of Colleges & Universities
ADDRESS	8415 Datapoint Dr Ste 400
CITY/STATE/ZIP	San Antonio, TX 78229
PHONE	210-692-3805
FAX	210-692-0823
CONTACT	Jo An Santiago Williams

#	Qty	Description	Unit Price	Extension
1	1	2015 Institutional Membership Period: 1/1/15 - 12/31/15	$ 10,310.00	$ 10,310.00
TOTAL AMOUNT			$	10,310.00

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872-4688

November 17, 2014

Groves Moving & Storage
Attn: David Groves
2404 Wilson Rd
Harlingen, TX 78552

Dear Mr. Groves:

On January 29, 2013, South Texas College awarded a contract to Groves Moving & Storage for Moving Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from February 19, 2015 through February 18, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through February 18, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: David Groves

Date: 11/17/14

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

November 17, 2014

Gateway Printing & Office Supply, Inc.
Attn: Mr. Butch Shook
315 S Closner
Edinburg, TX 78539

Dear Mr. Shook:

On January 29, 2013, South Texas College awarded a contract to Gateway Printing & Office Supply, Inc. for Moving Services. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from February 19, 2015 through February 18, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through February 18, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: B. Shook

Name Printed: Butch Shook

Date: 11/17/2014

Gateway Printing & Office Supply, Inc.
315 S. Closner
Edinburg, TX 78539
(956) 383-3861 P • (956) 383-4674 F
Butch Shook

South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

November 17, 2014

MPA Digital, LLC.
Attn: Carlos F. Garza
2243 W Pecan Blvd
McAllen, TX 78501

Dear Mr. Garza:

On January 29, 2013, South Texas College awarded a contract to MPA Digital, LLC. for Signs, Flags and Banners. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from January 30, 2015 through January 29, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through January 29, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Carlos F. Garza

Date: 11/17/14

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

November 17, 2014

FedEx Office
Attn: Mr. Humberto R. Barberena
2812 N 10th St
McAllen, TX 78501

Dear Mr. Barberena:

On January 29, 2013, South Texas College awarded a contract to FedEx Office for Signs, Flags and Banners. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period with a 15% price escalation. The last renewal period will be from January 30, 2015 through January 29, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through January 29, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: [signature]

Name Printed: Humberto Barberena

Date: 11/17/14

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W Pecan Blvd. • McAllen, TX 78501

(956) 872 4681
Fax (956) 872 4688

November 17, 2014

AGAS, Mfg.
Attn: Mr. Matthew Poster
2701 E Tioga St
Philadelphia, PA 19134

Dear Mr. Poster:

On January 29, 2013, South Texas College awarded a contract to AGAS, Mfg. for Signs, Flags and Banners. The award allowed for two one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The last renewal period will be from January 30, 2015 through January 29, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through January 29, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: _____

Name Printed: Jacklyn Liberman

Date: 11/18/2014

STC
South Texas College

P.O. Box 9701
McAllen, TX 78502-9701

Purchasing Department
3200 W. Pecan Blvd. • McAllen, TX 78501

(956) 872-4681
Fax (956) 872-4688

November 17, 2014

TSA Consulting Group, Inc.
Attn: Ms. Janet Williamson
15 Yacht Club Dr NE
Ft Walton Beach, FL 32548

Dear Ms. Williamson:

On January 29, 2013, South Texas College awarded a contract to TSA Consulting Group, Inc. for Third Party Administrator for 403(b) Plan. The award allowed for four one-year renewal options on the contract if the terms and conditions remain the same. We are currently in the last few months of the second year of the contract and would like to renew for an additional one-year period. The second renewal period will be from March 1, 2015 through February 28, 2016.

We are requesting that you respond to us in writing if this would be acceptable to your company. For your convenience, we are providing a place for your signature approval at the bottom of the letter. If in acceptance of this extension, you may sign where indicated. The letter may be return via fax at (956) 872-4688 or email to Becky Cavazos at beckyc@southtexascollege.edu.

Sincerely,

Becky Cavazos

Rebecca R. Cavazos
Director of Purchasing

Renewal of contract accepted through February 28, 2016 with no change in terms and conditions as per the South Texas College bid previously submitted.

Authorized Signature: Janet Williamson

Name Printed: Janet Williamson

Date: 11-17-14

SOUTH TEXAS COLLEGE
17. VEHICLE FUEL PROGRAM

NAME			U. S. Bank Market Fleet Voyager	
ADDRESS			P O Box 412535	
CITY/STATE/ZIP			Kansas City, MO 64141	
PHONE			800-987-6591	
CONTACT			Pam Pradhan	
#	**Qty**	**Description**	**Unit Price**	**Extension**
1	1	Vehicle Fuel Program Period: 1/1/5 - 12/31/15	$ 70,000.00	$ 70,000.00
TOTAL AMOUNT			$ 70,000.00	

SOUTH TEXAS COLLEGE
18. FACILITY USAGE INTERLOCAL AGREEMENT

NAME	City of McAllen - McAllen Convention Center
ADDRESS	1300 S 10th St
CITY/STATE/ZIP	McAllen, TX 78505
PHONE	956-681-3800
FAX	956-681-3840
CONTACT	Yajaria J. Flores

#	Qty	Description	Unit Price	Extension
1	1	Tradiciones 2015 Concert Series by Ballet Folkorico South Texas College Dates: February 5-6, 2015	$ 4,305.00	$ 4,305.00
2	1	Ballet Folkloric South Texas College host Competencia Folklorico del Colegio del Sur de Tejas 2015 Dates: March 28-29, 2015	$ 5,770.00	$ 5,770.00
3	1	South Texas College Adjunct/Dual Enrollment Professional Development Day Dates: August 21-22, 2015	$ 4,042.50	$ 4,042.50
TOTAL AMOUNT			$	14,117.50

SOUTH TEXAS COLLEGE
19. CONSULTING SERVICES

NAME	Evergreen Solutions, LLC.
ADDRESS	2852 Remington Green Circle Ste 101
CITY/STATE/ZIP	Tallahassee, FL 32308
PHONE	850-383-0111
FAX	850-383-1511
CONTACT	Dr. Jeff Ling

#	Qty	Description	Unit Price	Extension
1	1	Consultant Services Period: 1/1/15 - 4/30/15	$ 15,000.00	$ 15,000.00
TOTAL AMOUNT			$ 15,000.00	

Review and Recommend Action on 2014 Tax Roll/Tax Levy for Hidalgo and Starr Counties

Approval of the 2014 Tax Roll/Tax Levy for Hidalgo and Starr Counties will be requested at the December 16, 2014 Board meeting.

The 2014 Tax Roll/Tax Levy for Hidalgo and Starr Counties is requested in order to be in compliance with Section 26.09 Item (e) of the Property Tax Code, which reads:

> "The assessor shall enter the amount of tax determined as provided by this section in the appraisal roll and submit it to the governing body of the unit for approval. The appraisal roll with amounts of tax entered as approved by the governing body constitutes the unit's tax roll."

Mr. Pablo "Paul" Villarreal, Jr., RTA, Assessor-Collector of Hidalgo County and Mrs. Carmen A. Peña, RTA, Assessor-Collector of Starr County have entered the amount of tax determined as provided by Section 26.09 Item (e) of the Property Tax Code and have submitted to South Texas College the tax roll/tax levy totaling $56,134,038.45.

The 2014 Tax Roll Totals documents from each county follows in the packet for the Committee's information and review.

The comparison from the 2013 to 2014 tax roll by county is as follows:

	2013	2014
Hidalgo County	$ 42,343,115.93	$ 52,781,657.49
Starr County	2,735,855.80	3,352,380.96
Total	$ 45,078,971.73	$ 56,134,038.45

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 16, 2014 Board meeting, the 2014 Tax Roll/Tax Levy for Hidalgo and Starr Counties as presented.

South Texas College
2014 Tax Roll / Tax Levy
Fiscal Year 2014 - 2015

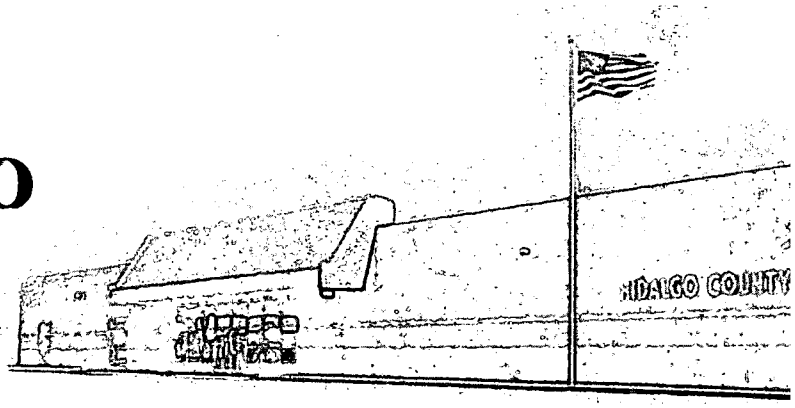
	Hidalgo County	Starr County	Total
Land	$ 14,329,878,915.00	$ 1,003,336,460.00	$ 15,333,215,375.00
Improvements	18,819,490,750.00	667,362,700.00	19,486,853,450.00
Personal Property	3,792,551,971.00	95,982,450.00	3,888,534,421.00
Minerals & Utility Rolls	582,973,996.00	725,902,070.00	1,308,876,066.00
Autos	-		-
Less:	-		-
Market Value Lost	-		-
Market Efferrment	-		-
Starr County	-		-
Gross - Total Market Value	**$ 37,524,895,632.00**	**$ 2,492,583,680.00**	**$ 40,017,479,312.00**
Total Homestead Cap Adjustment	**129,764,273.00**		**129,764,273.00**
AG Exclusion	**3,334,884,637.00**	**586,808,130.00**	**3,921,692,767.00**
			-
Total Assessed	**$ 34,060,246,722.00**	**$ 1,905,775,550.00**	**$ 35,966,022,272.00**
Less Exemptions:			
Total Exempt Property	4,221,182,638.00	66,688,950.00	4,287,871,588.00
Ag Use	-	-	-
Homestead	-	-	-
Old Age	-	-	-
Disable Persons	-	-	-
Vet Full Exemption	111,583,057.00	2,576,540.00	114,159,597.00
Disable Veteran (Part)	-	1,633,530.00	1,633,530.00
House Bill 366	38,401.00	-	38,401.00
Freeport	399,123,109.00	-	399,123,109.00
Pollution	91,930,139.00	-	91,930,139.00
CHDO Exemption	9,752,606.00	-	9,752,606.00
FTZ CBD TRM CHA VAL	-	-	-
Prorated value	-	-	-
Primarily CHRTBLE	2,115,098.00	-	2,115,098.00
Total Deferred	-	-	-
Total Full Exemptions	64,585,892.00	-	64,585,892.00
Total Partial Exemptions	29,652,887.00	-	29,652,887.00
Total Exemptions	**$ 4,929,963,827.00**	**$ 70,899,020.00**	**$ 5,000,862,847.00**
2014 Taxable Value	**29,130,282,895.00**	**1,834,876,530.00**	**30,965,159,425.00**
2014 Tax Levy (Rate = 0 .1850 / 100)	**$ 53,891,023.36**	**$ 3,394,521.58**	**$ 57,285,544.94**

2014 Taxable Value	**$ 29,130,282,895.00**	**$ 1,834,876,530.00**	**$ 30,965,159,425.00**
Frozen Taxable	(2,701,351,358.00)	(123,746,490.00)	(2,825,097,848.00)
Net Taxable Value	**$ 26,428,931,537.00**	**$ 1,711,130,040.00**	**$ 28,140,061,577.00**
Tax Rate	0.1850	0.1850	0.1850
Levy (Before Frozen Levy Loss)	$ 48,893,523.34	$ 3,165,590.57	$ 52,059,113.92
Unfrozen Levy Amount	4,997,500.77	228,931.01	5,226,431.78
Levy Loss due to Freeze	(1,171,768.15)	(42,554.23)	(1,214,322.38)
Frozen Levy Amount	3,825,732.62	186,376.78	4,012,109.40
Late AG	-	-	-
Late Rendition Amount	62,361.11	-	62,361.11
Adjustments	81.59	-	81.59
Rounding	(41.17)	413.61	372.44
Total Levy Amount	**$ 52,781,657.49**	**$ 3,352,380.96**	**$ 56,134,038.45**
	0.94	0.06	1.00
Percentages			
M&O 0.1400 / 0.1850 = 75.68%	$ 39,942,875.94	$ 2,536,936.94	$ 42,479,812.88
I&S 0.0450 / 0.1850 = 24.32%	12,838,781.55	815,444.02	13,654,225.57
Total	**$ 52,781,657.49**	**$ 3,352,380.96**	**$ 56,134,038.45**

Office of Tax Assessor - Collector

COUNTY of HIDALGO

Pablo "Paul" Villarreal, Jr. RTA



P.O. Box 178
Edinburg, Texas 78540-0178
Ph. (956) 318-2157
Fax (956) 318-2733
www.hidalgocountytax.org

October 30, 2014

Shirley A. Reed, President
South Texas College
P.O. Box 9701
McAllen, TX 78502

Dear Ms. Reed,

Enclosed please find the 2014 Tax Roll Totals for your district.

Be advised these totals do not include totals for accounts currently under protest. Those totals will be added once the protests are resolved.

Please place this item on the agenda of your next meeting for approval by your governing body, as per Section 26.09(e), of the Texas Property Tax Code.

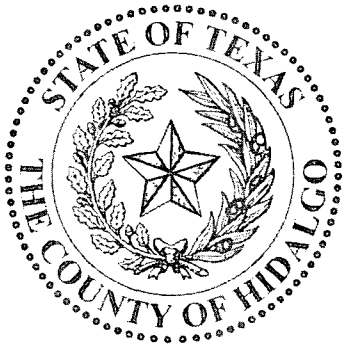
Should you have any questions in regards, do contact our office.

Sincerely,

Pablo (Paul) Villarreal Jr.

Pablo (Paul) Villarreal Jr., RTA
Hidalgo County Tax Assr/Coll

Xc: Hon. Ray Eufracio,
Hidalgo County Auditor



2804 S. Bus. Hwy 281 • Edinburg, Texas 78539

South Texas College

ENTITY

The Following information is furnished as requested.

NOTE: IT IS IMPORTANT YOU COMPLETE EACH SECTION SEPARATELY.

Itemized 2014 Tax Rate (per $100 valuation):

(A)	Maintenance and Operation (M and O)	$	0.14
(B)	Debt Service (I and S)	$	0.045
Total TAX RATE (A + B) FOR	2014	$	0.185
Total TAX LEVY FOR	2014	$	52,781,657.49
Effective Tax Rate	2014	$	0.1472
Rollback Tax Rate	2014	$	0.1616
Average Residential Value	2014	$	86,495

10-15-14

DATE

Pablo (Paul) Villarreal Jr.

SIGNATURE

HIDALGO COUNTY TAX ASSESSOR-COLLECTOR

TITLE

PLEASE RETURN AS SOON AS POSSIBLE TO:

HIDALGO COUNTY APPRAISAL DISTRICT
Attn: Lydia Elizondo, Finance/Personnel Director
PO BOX 208
EDINBURG, TX 78540-0208
FAX: (956) 289-2120

ENTITY	South Texas College			2014
JURISDICTION	55			

EXEMPT VALUE (EXXV)	0	TOTAL PARCELS		330,981
AG EXCLUSION	3,334,884,637	TOTAL MARKET VALUE		37,524,895,632
HS CAPPED AMOUNT	129,764,273	TOTAL EXEMPT PROPERTY	-	8,394,612,737
ABATED AMOUNT	0	TAXABLE VALUE	=	29,130,282,895
FREEPORT VALUE	399,123,109	TAX RATE PER $100	*	0.1850
HB366 VALUE	38,401	LEVY (Before Frozen Levy Loss)	=	53,891,023.36
POLLUTION VALUE	91,930,139	LEVY LOSS DUE TO FREEZE	-	1,171,768.15
CHDO EXEMPTION	9,752,606	LATE AG	+	0.00
PRO CHARITABLE ORG	1,202,143	LATE RENDITION	+	62,361.11
PRO CHARITBLE	38,772	LEVY	=	52,781,616.32
VETERAN FULL EXEMP	111,583,057	TOTAL LEVY (From TC501)	=	52,781,657.49
HOMESTEAD	0	VARIANCE	+/-	-41.17
OVER 65 HOMESTEAD EXEMPTION	0			
OVER 65 HOMESTEAD SURVIVING SPOUCE	0			
DISABLED	0			
VETERAN EXEMPTIONS	29,652,887			
PRORATED EXXV	4,145,715,096			
PRO MISC EXEMPTS	31,509,698			
PRO YOUTH ASSOC	718,925			
PRO SCHOOLS	28,082,412			
EXEMPT	64,585,892			
PRO NON PROFIT	13,761,384			
CHARITABLE ORG	2,115,098			
PRORATED EXXL	154,208			
TOTAL EXEMPT PROPERTY	**8,394,612,737**			

* Variance due to account R0650-00-008-0025-00. Incorrect Freeze

Jurisdiction: **55 SOUTH TEXAS COLLEGE**

Total Parcels:	330,981	**Tax Rate:**	0.1850000		
Market Value:	37,524,895,632	**State Hom:**	0	**Opt Hom:**	0.0000000
		State O65:	0	**Opt O65:**	0
		Disabled:	0	**Opt Disabled:**	0

AG Exclusion Count:	20,092	**AG Exclusion Amt:**	3,334,884,637
Timber Exclusion Count:	0	**Timber Exclusion Amt:**	0
HS Capped Count:	18,354	**HS Capped Amt:**	129,764,273
Assessed Value:	34,060,246,722		

Exempt Count/Amt:	339	64,585,892			
Pollution Control Count/Amt:	30	91,930,139	**Pro Non Profit Count/Amt:**	81	13,761,384
Freeport Count/Amt:	144	399,123,109	**Pro Schools Count/Amt:**	24	28,082,412
Prorated-Exxv Count/Amt:	8,442	4,145,715,096	**Chdo Count/Amt:**	8	9,752,606
100% Exempt Vet Count/Amt:	1,187	111,583,057	**Charitable Org Count/Amt:**	14	2,115,098
Pro Misc Exempts Count/Amt:	32	31,509,698	**Pro Charitable Org Count/Amt:**	31	1,202,143
Pro Youth Associations Count/Amt:	2	718,925	**Pro Charitable Functions Count/Amt:**	2	38,772
Hb366 Count/Amt:	119	38,401	**Prorated-Exxl Count/Amt:**	2	154,208

State Homestead Count:	119,805	**State Homestead Amt:**	0
Local Homestead Count:	0	**Local Homestead Amt:**	0
State Over 65 Count:	34,076	**State Over 65 Amt:**	0
Local Over 65 Count:	0	**Local Over 65 Amt:**	0
Surviving Spouse Count:	1,928	**Surviving Spouse Amt:**	0
Disabled Count:	7,506	**Disabled Amt:**	0
Total VET Count:	2,922	**Total VET Amt:**	29,652,887
***VET Surviving Spouse Count:**	202	***VET Surviving Spouse Amt:**	2,086,217
***included in the Total VET Count/Amt**			

Partial Exempt Values:	29,652,887		
Taxable Value:	29,130,282,895		
Total Levy Amt:	52,781,657.49		
Late Rendition Penalty Count:	7,784	**Late Rendition Penalty Amt:**	62,361.11
Frozen Account Count:	42,529		
Frozen Homesite Value:	2,787,649,110		
Frozen Taxable Value:	2,701,351,358		
Unfrozen Levy Amt:	4,997,500.77		
Frozen Levy Amt:	3,825,732.62		
Frozen Levy Loss Amt:	1,171,768.15		
Total Non-Exempt Parcel Count:	330,642		

SOUTH TEXAS COLLEGE TAX RATE: .150000
TOTALS FOR JURISDICTION 0055

NUMBER OF ACCOUNTS	330,981	
LAND VALUE	14,329,878,915	
IMPROVEMENT VALUE	20,018,449,596	
TOTAL REAL PROPERTY	34,348,328,511	
TOTAL PERSONAL PROPERTY	3,176,567,121	
TOTAL APPRAISED VALUE	37,524,895,632	
LESS AG EXCLUSION	3,334,884,637	20,092
EXEMPTIONS:		
CAP	129,764,273	18,354
HOMESTEAD	0	119,805
OVER 65 AGE	0	34,076
DRH	0	7,480
DAV	29,652,887	2,922
FREEPORT	399,123,109	144
HB 366	38,401	119
S SPOUSE	0	1,928
POLUTION	91,930,139	30
VTX	111,583,057	1,187
MSC	2,115,098	14
CHO	9,752,606	8
SRH	0	26
TOTAL EXEMPT	64,585,892	339
TAXABLE VALUE	29,130,282,895	
ACTUAL LEVY	52,781,657.49	
LEVY LOSS DUE TO FROZEN	1,174,695.81	

2AC

HIDALGO County

2014 CERTIFIED TOTALS

As of Certification

JCC - SOUTH TEXAS COLLEGE

Property Count: 330,981

ARB Approved Totals

7/19/2014 9:43:38AM

Land		Value			
Homesite:		2,986,897,157			
Non Homesite:		7,840,430,325			
Ag Market:		3,502,551,433			
Timber Market:		0	Total Land	(+)	14,329,878,915
Improvement		**Value**			
Homesite:		7,332,674,354			
Non Homesite:		11,486,816,396	Total Improvements	(+)	18,819,490,750
Non Real	**Count**	**Value**			
Personal Property:	22,660	3,792,551,971			
Mineral Property:	12,006	582,973,996			
Autos:	0	0	Total Non Real	(+)	4,375,525,967
			Market Value	=	37,524,895,632
Ag	**Non Exempt**	**Exempt**			
Total Productivity Market:	3,502,551,433	0			
Ag Use:	167,666,796	0	Productivity Loss	(-)	3,334,884,637
Timber Use:	0	0	Appraised Value	=	34,190,010,995
Productivity Loss:	3,334,884,637	0			
			Homestead Cap	(-)	129,764,273
			Assessed Value	=	34,060,246,722
			Total Exemptions Amount (Breakdown on Next Page)	(-)	4,929,963,827
			Net Taxable	=	29,130,282,895

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count			
DP	428,435,844	413,795,952	575,110.45	615,826.50	7,111			
DPS	1,846,453	1,708,976	2,288.58	2,478.78	25			
OV65	2,237,244,907	2,171,617,124	2,945,964.03	3,091,053.96	33,728			
Total	2,667,527,204	2,587,122,052	3,523,363.06	3,709,359.24	40,864	Freeze Taxable	(-)	2,587,122,052
Tax Rate	0.150000							

Freeze Adjusted Taxable = 26,543,160,843

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
43,338,104.32 = 26,543,160,843 * (0.150000 / 100) + 3,523,363.06

Tax Increment Finance Value:	0
Tax Increment Finance Levy:	0.00

Exemption Breakdown

Exemption	Count	Local	State	Total
AB	2	0	0	0
CH	14	2,115,098	0	2,115,098
CHODO (Partial)	8	9,752,606	0	9,752,606
DP	7,480	0	0	0
DPS	26	0	0	0
DV1	721	0	5,811,535	5,811,535
DV1S	34	0	170,000	170,000
DV2	427	0	3,937,293	3,937,293
DV2S	12	0	90,000	90,000
DV3	455	0	4,832,254	4,832,254
DV3S	20	0	200,000	200,000
DV4	1,123	0	12,985,588	12,985,588
DV4S	136	0	1,626,217	1,626,217
DVHS	1,141	0	107,776,894	107,776,894
DVHSS	46	0	3,806,163	3,806,163
EN	1	0	0	0
EX	339	0	64,585,892	64,585,892
EX-XD	31	0	1,202,143	1,202,143
EX-XG	2	0	38,772	38,772
EX-XI	2	0	718,925	718,925
EX-XJ	24	0	28,082,412	28,082,412
EX-XL	2	0	154,208	154,208
EX-XR	81	0	13,761,384	13,761,384
EX-XU	32	0	31,509,698	31,509,698
EX-XV	8,214	0	4,136,193,562	4,136,193,562
EX-XV (Prorated)	228	0	9,521,534	9,521,534
EX366	122	0	38,401	38,401
FR	144	399,123,109	0	399,123,109
HS	119,805	0	0	0
OV65	34,077	0	0	0
OV65S	1,928	0	0	0
PC	30	91,930,139	0	91,930,139
	Totals	**502,920,952**	**4,427,042,875**	**4,929,963,827**

COUNTY OF STARR

CARMEN A. PEÑA, RTA
Tax Assessor-Collector
STARR COUNTY
RIO GRANDE CITY, TEXAS 78582

COUNTY COURT HOUSE

STARR COUNTY

RIO GRANDE CITY, TEXAS 78582

November 6, 2014

Dr. Shirley A. Reed, President
South Texas College
P.O. Box 9701
McAllen, Texas 78502

Dear Dr. Reed:

Enclosed please find the 2014 Tax Roll totals for your district.

Please place this item on the agenda of your next meeting for approval by your governing body, as per Section 26.09(c), of the Texas Property Tax Code.

Should you have any questions in regards, do contact our office.

COUNTY OF STARR
CARMEN A. PEÑA, RTA
TAX ASSESSOR-COLLECTOR

Sincerely,

Carmen A. Peña, CG

Carmen A. Peña, RTA
Starr County Tax Assessor/Collector

100 N. FM 3167 Ste. 200 Room 201 ★ Rio Grande City, Texas 78582 ★ (956) 716-4822 ★ (956) 716-4820 ★ Fax (956) 716-8178

2014 TAX LEVY

SOUTH TEXAS COLLEGE	**3,352,380.96**

Category	Value	Items	Exempt Value		
HS Real:	112,028,760	15,084	313,670		
Non-HS Real:	234,598,490	19,891	39,585,410		
Production Market:	656,709,210	12,700	0	Total Land Mkt Value:	1,003,336,460
HS Improvements:	461,544,500	16,306	1,216,290		
New HS Improvements:	32,116,860	1,195	29,990		
Non-HS Improvements:	170,626,280	3,063	11,101,360		
New Non-HS Improvements:	3,075,060	100	0	Total Imps Mkt Value:	667,362,700
HS Personal:	2,772,810	446	0		
New Personal:	319,430	22	0		
Non-HS Personal:	82,507,850	4,485	1,823,680		
New Non-HS Person	10,382,360	563	0	Total Pers Mkt Value:	95,982,450
Total Real Market:	**1,766,681,610**	**73,855**			
MN Value:	0	0			
MN Inv. Value - Real:	0	0			
MN Inv. Value - Personal:	0	0			
Total Mineral Mkt:	**0**	**0**		Total Mineral Mkt:	0
				Total Market Value:	**1,766,681,610**
Land Timber Gain:	0	0			
Production Market:	656,709,210	12,700			
Land Ag 1D Value:	32,210	20			
Land Ag 1D1 Value	69,868,870	12,679			
Land Ag Tim Value:	0	0			
Productivity Loss:	**586,808,130**	**12,699**		Total Market Taxable:	1,179,873,480
Less Real Exempt Property:	54,070,400	1,334			
Less $500 Inc. Real Personal:	2,670	19			
Other Freeport:	0	0			
Other Allocation:	0	0			
Other Goods In Tranit:	0	0			
Other MultiUse:	0	0			
Less Real/Pers Abatements:	0	0			
Less 10% Cap Loss:	0	0			
Less Min Exempt Property:	0	0			
Less $500 Inc. Mineral Owner:	0	0			
Less TNRCC:	0	0			
Less Min Abatements/VLA:	0	0			
Less Min Freeports/Int State Com:	0	0			
Less Min Unknowns:	0	0			
Less Protest Value:	0	0			
Total Losses:	**640,881,200**				
Total Appraised:	**1,125,800,410**			Total Appraised:	1,125,800,410
Reimbursable Exemptions					
Homestead H,S:	0	0			
Senior S:	0	0			
Disable B:	0	0			
DV 100%:	2,576,540	57			
Total Reimbursable:	**2,576,540**	**57**			
Local Discount:	0	0			
Disable Veteran:	1,633,530	192			
Optional 65:	0	0			
Local Disable:	0	0			
State Homestead:	0	0			
Total Exemptions:	4,210,070				
Net Taxable Value:	**1,121,590,340**			Net Taxable Value	1,121,590,340

****** Freeze Totals: (This is only for Effective Tax Rate Calculation)**

Total Ceiling Tax:		186,376.78
Total Freeze Taxable:	-	123,746,490
New Imp/Pers with Ceiling:	+	608,760
****Freeze Adjusted Taxable:**		998,452,610

****This number DOES NOT represent any Jurisdiction's Certified Taxable Value****

Estimated Total Levy: ((Net Taxable Value - Total Freeze Taxable + New Imp/Pers with Ceiling) * Tax Rate / 100) + Total Ceiling Tax
or (Freeze Adjusted Taxable * Tax Rate / 100) + Total Ceiling Tax

Count of Homesteads for

H	S	F	B	D	W	O	DV	DV100
8422	3247	0	1219	0	0	0	192	57

H - Homestead	W - Widow
S - Over 65	DV - Disabled Veteran
B - Disabled	O - Over 65 (No HS)

Total Parcels: 55,271

Total Owners: 34,314

Recap Breakdown

Market:

Mineral:

Mineral_Value:	0	0		
Mineral_Value_Rea	0	0		
Mineral_Value_Personal:	0	0		
		Mineral_Market_Total:	**0**	

Mineral Loss:

Mineral_Exemp	0	0		
Under_500_Mineral:	0	0		
MAbatement:	0.00	0		
MFreePort:	0.00	0		
MUnknown:	0.00	0		
		Mineral Exempt Total:	**0**	
		Taxload_Mineral Total:		**0**

Real:

Land HS:	112,028,760	15,084		
Land NHS:	234,598,490	19,891		
Land Prod Market:	656,709,210	12,700		
Land_Market_Total:	**1,003,336,460**			
Imp_HS:	461,544,500	16,306		
Imp_NHS:	170,626,280	3,063		
New_Imp_HS:	32,116,860	1,195		
New_Imp_NHS:	3,075,060	100		
Imp_Market_Total:	**667,362,700**			
		Real Market Value:	**1,670,699,160**	
		Taxload Real Total:		**1,031,644,310**

Personal:

Personal_HS:	2,772,810	446		
Personal_NHS:	82,507,850	4,485		
New_Personal_HS:	319,430	22		
New_Personal_NHS:	10,382,360	563		
		Personal_Market_Total:	**95,982,450**	
		Taxload_Personal_Total:		**94,158,770**

Ag Loss:

Production Market:	656,709,210	12,700		
Land Ag 1D Value:	32,210	20		
Land Ag 1D1 Value	69,868,870	12,679		
Land Ag Tim Value:	0	0	**Productivity Loss:**	**586,808,130**

Real Loss:

Land Timber Gain:	0	0		
Land_HS_Exemp	313,670			
Land_NHS_Exemp	39,585,410			
Land_Prod_Market_Exempt:	0			
Imp_HS_Exemp	1,216,290			
New_Imp_HS_Exemp	29,990			
Imp_NHS_Exempt:	11,101,360			
New_Imp_NHS_Exemp	0			
			Real Exempt Total:	**52,246,720**

Personal Loss:

Personal_HS_Exempt:	0			
Personal_NHS_Exemp	1,823,680			
New_Personal_HS_Exemp	0			
New_Personal_NHS_Exempt:	0			
Under_500_Personal:	2,670			
			Personal Exempt Total:	**1,823,680**
			Total Appraised:	**1,125,800,410**

Taxroll_Load_Total: 1,125,803,080

Special Certified Totals:

Exempt Value of First Time Absolute Exemption:	$212,800
Exempt Value of First Time Partial Exemption:	$0
Value Loss Due to New AGT/Timber:	$174,930
New Imps/New Pers Market Value:	$45,863,720

Combined Recap

Cat Code	Items	Acres	Total Real	Ag/Timber	Production Mkt	Taxable Land	Total Improvements	Total Personal	Total Mkt Taxable	Total Net Taxable
A1	15,327	4,488.376	115,182,340	0	0	115,182,340	464,719,230	0	579,901,570	576,093,360
A2	951	268.003	6,137,030	0	0	6,137,030	7,122,850	0	13,259,880	13,175,320
A3	1,515	0.000	0	0	0	0	29,459,900	0	29,459,900	29,402,740
A*	17,793	4,756.379	121,319,370	0	0	121,319,370	501,301,980	0	622,621,350	618,671,420
B1	309	88.646	3,423,430	0	0	3,423,430	25,390,550	0	28,813,980	28,789,980
B*	309	88.646	3,423,430	0	0	3,423,430	25,390,550	0	28,813,980	28,789,980
C1	11,016	3,906.619	93,418,280	0	0	93,418,280	0	0	93,418,280	93,319,320
C*	11,016	3,906.619	93,418,280	0	0	93,418,280	0	0	93,418,280	93,319,320
D1	12,700	734,462.327	0	69,901,080	656,709,210	69,901,080	0	0	69,901,080	69,837,080
D2	10	0.000	0	0	0	0	169,580	0	169,580	169,580
D*	12,710	734,462.327	0	69,901,080	656,709,210	69,901,080	169,580	0	70,070,660	70,006,660
E	5,017	32,384.682	37,490,350	0	0	37,490,350	899,610	0	38,389,960	38,357,990
E1	430	180.052	1,042,690	0	0	1,042,690	5,617,730	0	6,660,420	6,660,420
E*	5,447	32,564.734	38,533,040	0	0	38,533,040	6,517,340	0	45,050,380	45,018,410
F1	1,294	693.219	50,003,650	0	0	50,003,650	121,320,620	0	171,324,270	171,288,270
F2	10	0.000	0	0	0	0	314,990	0	314,990	314,990
F*	1,304	693.219	50,003,650	0	0	50,003,650	121,635,610	0	171,639,260	171,603,260
J5	5	14.381	28,760	0	0	28,760	0	175,780	204,540	204,540
J*	5	14.381	28,760	0	0	28,760	0	175,780	204,540	204,540
L1	4,870	0.000	0	0	0	0	0	85,907,340	85,907,340	85,907,340
L*	4,870	0.000	0	0	0	0	0	85,907,340	85,907,340	85,907,340
M1	500	0.000	0	0	0	0	0	3,295,220	3,295,220	3,290,010
M*	500	0.000	0	0	0	0	0	3,295,220	3,295,220	3,290,010
S	32	0.000	0	0	0	0	0	4,779,400	4,779,400	4,779,400
S*	32	0.000	0	0	0	0	0	4,779,400	4,779,400	4,779,400
XB	3	0.000	0	0	0	0	0	1,030	1,030	0
XC	16	0.000	1,640	0	0	1,640	0	0	1,640	0
XV	1,334	22,616.721	39,899,080	0	0	39,899,080	12,347,640	1,823,680	54,070,400	0
X*	1,353	22,616.721	39,900,720	0	0	39,900,720	12,347,640	1,824,710	54,073,070	0
Totals:	55,339	799,103.027	346,627,250	69,901,080	656,709,210	416,528,330	667,362,700	95,982,450	1,179,873,480	1,121,590,340

Category	Value	Items	Exempt Value		
HS Real:	0	0	0		
Non-HS Real:	0	0	0		
Production Market:	0	0	0	Total Land Mkt Value:	0
HS Improvements:	0	0	0		
New HS Improvements:	0	0	0		
Non-HS Improvements:	0	0	0		
New Non-HS Improvements:	0	0	0	Total Imps Mkt Value:	0
HS Personal:	0	0	0		
New Personal:	0	0	0		
Non-HS Personal:	0	0	0		
New Non-HS Person	0	0	0	Total Pers Mkt Value:	0
Total Real Market	**0**	**0**			
MN Value:	563,696,390	39,124			
MN Inv. Value - Real:	162,205,680	639			
MN Inv. Value - Personal:	0	0			
Total Mineral Mkt:	**725,902,070**	**39,763**		Total Mineral Mkt:	725,902,070
Land Timber Gain:	0	0		**Total Market Value:**	**725,902,070**
Production Market:	0	0			
Land Ag 1D Value:	0	0			
Land Ag 1D1 Value	0	0			
Land Ag Tim Value	0	0			
Productivity Loss:	**0**	**0**		Total Market Taxable:	725,902,070
Less Real Exempt Property:	0	0			
Less $500 Inc. Real Personal:	0	0			
Other Freeport:	0	0			
Other Allocation:	0	0			
Other Goods In Tranit:	0	0			
Other MultiUse:	0	0			
Less Real/Pers Abatements:	0	0			
Less 10% Cap Loss:	0	0			
Less Min Exempt Property:	11,691,370	989			
Less $500 Inc. Mineral Owner:	402,250	5,383			
Less TNRCC:	522,260	8			
Less Min Abatements/VLA:	0	0			
Less Min Freeports/Int State Com:	0	0			
Less Min Unknowns:	0	0			
Less Protest Value:	0	0			
Total Losses:	**12,615,880**				
Total Appraised:	**713,286,190**			Total Appraised:	713,286,190
Reimbursable Exemptions					
Homestead H,S:	0	0			
Senior S:	0	0			
Disable B:	0	0			
DV 100%:	0	0			
Total Reimbursable:	**0**	**0**			
Local Discount:	0	0			
Disable Veteran:	0	0			
Optional 65:	0	0			
Local Disable:	0	0			
State Homestead:	0	0			
Total Exemptions:	0				
Net Taxable Value:	**713,286,190**			Net Taxable Value	713,286,190

****** Freeze Totals: (This is only for Effective Tax Rate Calculation)**

Total Ceiling Tax:		0.00
Total Freeze Taxable:	-	0
New Imp/Pers with Ceiling:	+	0

****Freeze Adjusted Taxable:** 713,286,190 ****This number DOES NOT represent any Jurisdiction's Certified Taxable Value****

Estimated Total Levy: ((Net Taxable Value - Total Freeze Taxable + New Imp/Pers with Ceiling) * Tax Rate / 100) + Total Ceiling Tax
or (Freeze Adjusted Taxable * Tax Rate / 100) + Total Ceiling Tax

Count of Homesteads for

H	S	F	B	D	W	O	DV	DV100
0	0	0	0	0	0	0	0	0

H - Homestead	W - Widow
S - Over 65	DV - Disabled Veteran
B - Disabled	O - Over 65 (No HS)

Total Parcels: 39,763
Total Owners: 6,406

Special Certified Totals:

Exempt Value of First Time Absolute Exemption:
Exempt Value of First Time Partial Exemption:
Value Loss Due to New AGT/Timber:
New Imps/New Pers Market Value:

Combined Recap

Cat Code	Items	Acres	Total Real	Ag/Timber	Production Mkt	Taxable Land	Total Improvements	Total Personal	Total Mkt Taxable	Total Net Taxable
F2	11	0.000	0	0	0	0	21,476,760	0	21,476,760	21,035,430
F*	11	0.000	0	0	0	0	21,476,760	0	21,476,760	21,035,430
G1	32,758	0.000	0	0	0	0	551,608,490	0	551,608,490	551,608,490
G*	32,758	0.000	0	0	0	0	551,608,490	0	551,608,490	551,608,490
J2	3	0.000	0	0	0	0	326,900	0	326,900	326,900
J3	42	0.000	0	0	0	0	36,222,920	0	36,222,920	36,222,920
J4	48	0.000	0	0	0	0	10,163,630	0	10,163,630	10,163,630
J6	182	0.000	0	0	0	0	29,846,190	0	29,846,190	29,846,190
J6A	2	0.000	0	0	0	0	65,530	0	65,530	65,530
J7	5	0.000	0	0	0	0	3,702,440	0	3,702,440	3,702,440
J8	115	0.000	0	0	0	0	30,691,580	0	30,691,580	30,610,650
J*	397	0.000	0	0	0	0	111,019,190	0	111,019,190	110,938,260
L1L	1	0.000	0	0	0	0	8,230	0	8,230	8,230
L1T	6	0.000	0	0	0	0	1,074,950	0	1,074,950	1,074,950
L2A	1	0.000	0	0	0	0	595,720	0	595,720	595,720
L2C	24	0.000	0	0	0	0	4,754,900	0	4,754,900	4,754,900
L2E	1	0.000	0	0	0	0	1,475,650	0	1,475,650	1,475,650
L2G	50	0.000	0	0	0	0	11,125,850	0	11,125,850	11,125,850
L2H	19	0.000	0	0	0	0	301,880	0	301,880	301,880
L2I	7	0.000	0	0	0	0	808,970	0	808,970	808,970
L2J	12	0.000	0	0	0	0	126,800	0	126,800	126,800
L2L	3	0.000	0	0	0	0	256,330	0	256,330	256,330
L2M	10	0.000	0	0	0	0	660,400	0	660,400	660,400
L2O	1	0.000	0	0	0	0	1,100	0	1,100	1,100
L2P	53	0.000	0	0	0	0	6,919,580	0	6,919,580	6,919,580
L2Q	37	0.000	0	0	0	0	1,593,650	0	1,593,650	1,593,650
L*	225	0.000	0	0	0	0	29,704,010	0	29,704,010	29,704,010
XC	5,383	0.000	0	0	0	0	402,250	0	402,250	0
XG1	988	0.000	0	0	0	0	11,686,870	0	11,686,870	0
XL2	1	0.000	0	0	0	0	4,500	0	4,500	0
X*	6,372	0.000	0	0	0	0	12,093,620	0	12,093,620	0
Totals:	39,763	0.000	0	0	0	0	725,902,070	0	725,902,070	713,286,190

Review and Recommend Action on Appraisal District Allocated Cost Payments for Hidalgo County and Starr County

Approval to process payments to the Hidalgo County Appraisal District and Starr County Appraisal District for allocated cost, as described below, will be requested at the December 16, 2014 Board meeting.

The Hidalgo County Appraisal District and Starr County Appraisal District are considered a sole source and the College and other taxing entities are required to use their services to determine the assessed valuation of properties.

Each year the chief appraiser prepares a proposed budget for the operations of the appraisal district for the following tax year. The County's Appraiser submits copies of the budget to each taxing unit participating in the district and an estimate of the amount of the budget that will be allocated to each taxing unit.

Texas Property Tax Code Chapter 6 Section 6.06 (d) Appraisal District Budget and Financing indicates that the cost is allocated as follows: "Each taxing unit participating in the district is allocated a portion of the amount of the budget equal to the proportion that the total dollar amount of property taxes imposed in the district by the unit for the tax year in which the budget proposal is prepared bears to the sum of the total dollar amount of property taxes imposed in the district by each participating unit for that year".

Each taxing unit pays its allocation in four equal payments.

The tax year 2014 projected allocations, per the District's budgets, are $572,136.00 for Hidalgo County Appraisal District and $99,314.00 for Starr County Appraisal District, for a total of $671,450.00. The first quarterly invoice payments for Hidalgo County and Starr County are due by December 31, 2014.

The Tax Year 2014 allocations changed from the Tax Year 2013 allocations as follows:

	2013	2014	Difference
Hidalgo County	$ 397,747.00	$ 572,136.00	$ 174,389.00
Starr County	78,566.89	99,314.00	20,747.11
Total	$ 476,313.89	$ 671,450.00	$ 195,136.11

The changes are based on the new year budgets of each Appraisal District.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 16, 2014 Board meeting, the payments to the Hidalgo County Appraisal District and the Starr County Appraisal District for the allocated cost as stated in the Texas Property Tax Code, Chapter 6, Section 6.06 (e) and as presented.

2015 OFFICIAL
ENTITY ASSESSMENT

ENTITY:	2014 Tax Levied	2014 Percent	2014 Assessment	2015 Official Assessment	Quarterly Amount
Hidalgo County	$ 167,256,802	22.937%	$ 1,732,783.00	$ 1,813,008.00	$ 453,252.00
Drainage Dist.#1	$ 26,632,748	3.652%	$ 275,953.00	$ 288,690.00	$ 72,172.50
Entity Totals	$ 193,889,550	26.589%	$ 2,008,736.00	$ 2,101,698.00	$ 525,424.50
Fire Districts:					
EMS District #1	$ 122,421	0.017%	$ 1,137.00	$ 1,327.00	$ 331.75
EMS District #2	$ 254,902	0.035%	$ 2,603.00	$ 2,763.00	$ 690.75
EMS District #3	$ 437,264	0.060%	$ 4,759.00	$ 4,739.00	$ 1,184.75
EMS District #4	$ 194,660	0.027%	$ 1,812.00	$ 2,110.00	$ 527.50
Entity Totals	$ 1,009,247	0.138%	$ 10,311.00	$ 10,939.00	$ 2,734.75
Irrigation Districts:					
Donna #1	$ 461,300	0.063%	$ 4,459.00	$ 5,000.00	$ 1,250.00
Delta Lake	$ 341,805	0.047%	$ 3,586.00	$ 3,705.00	$ 926.25
Kennedy Co GCD	$ 470	0.0001%	$ 5.00	$ 5.00	$ 1.25
Brush Country GCD	$ 362	0.0000%	$ 4.00	$ 4.00	$ 1.00
Red Sands GCD	$ 68,171	0.0093%	$ 762.00	$ 739.00	$ 184.75
Entity Totals	$ 872,108	0.110%	$ 8,816.00	$ 9,453.00	$ 2,363.25
Cities:					
Alamo	$ 3,049,831	0.418%	$ 30,398.00	$ 33,059.00	$ 8,264.75
Alton	$ 1,442,751	0.198%	$ 15,205.00	$ 15,639.00	$ 3,909.75
Donna	$ 5,027,897	0.689%	$ 55,867.00	$ 54,501.00	$ 13,625.25
Edcouch	$ 422,080	0.058%	$ 4,614.00	$ 4,575.00	$ 1,143.75
Edinburg	$ 22,437,312	3.077%	$ 229,026.00	$ 243,213.00	$ 60,803.25
Elsa	$ 1,280,233	0.176%	$ 12,349.00	$ 13,877.00	$ 3,469.25
Granjeno	$ 18,502	0.003%	$ 196.00	$ 201.00	$ 50.25
Hidalgo	$ 1,687,119	0.231%	$ 18,178.00	$ 18,288.00	$ 4,572.00
La Joya	$ 695,788	0.095%	$ 7,407.00	$ 7,542.00	$ 1,885.50
La Villa	$ 335,594	0.046%	$ 3,441.00	$ 3,638.00	$ 909.50
McAllen	$ 36,952,497	5.067%	$ 354,650.00	$ 400,553.00	$ 100,138.25
Mercedes	$ 3,970,409	0.544%	$ 37,618.00	$ 43,038.00	$ 10,759.50
Mission	$ 18,277,993	2.507%	$ 196,696.00	$ 198,128.00	$ 49,532.00
Palmview	$ 1,208,287	0.166%	$ 9,873.00	$ 13,098.00	$ 3,274.50
Penitas	$ 881,871	0.121%	$ 9,114.00	$ 9,560.00	$ 2,390.00
Progreso	$ 571,977	0.078%	$ 5,796.00	$ 6,200.00	$ 1,550.00
Pharr	$ 16,044,973	2.200%	$ 162,649.00	$ 173,922.00	$ 43,480.50
San Juan	$ 6,062,874	0.831%	$ 64,004.00	$ 65,719.00	$ 16,429.75
Sullivan City	$ 344,794	0.047%	$ 3,213.00	$ 3,737.00	$ 934.25
Weslaco	$ 9,952,186	1.365%	$ 102,663.00	$ 107,878.00	$ 26,969.50
Entity Totals	$ 130,664,968	17.919%	$ 1,322,957.00	$ 1,416,366.00	$ 354,091.50

2015 OFFICIAL
ENTITY ASSESSMENT

ENTITY:	2014 Tax Levied	2014 Percent	2014 Assessment	2015 Official Assessment	Quarterly Amount
Schools:					
Donna	$ 14,195,490	1.947%	$ 135,033.00	$ 153,874.00	$ 38,468.50
Edcouch-Elsa	$ 3,490,018	0.479%	$ 35,016.00	$ 37,830.00	$ 9,457.50
Edinburg	$ 64,205,217	8.805%	$ 649,825.00	$ 695,963.00	$ 173,990.75
Hidalgo	$ 6,377,814	0.875%	$ 67,339.00	$ 69,133.00	$ 17,283.25
La Joya	$ 27,564,805	3.780%	$ 293,189.00	$ 298,793.00	$ 74,698.25
La Villa	$ 1,320,951	0.181%	$ 14,115.00	$ 14,319.00	$ 3,579.75
Lyford	$ 122,288	0.017%	$ 1,166.00	$ 1,326.00	$ 331.50
McAllen	$ 70,893,801	9.722%	$ 755,114.00	$ 768,465.00	$ 192,116.25
Mercedes	$ 6,630,355	0.909%	$ 61,143.00	$ 71,871.00	$ 17,967.75
Mission	$ 22,404,044	3.072%	$ 230,114.00	$ 242,852.00	$ 60,713.00
Monte Alto	$ 1,147,500	0.157%	$ 11,103.00	$ 12,438.00	$ 3,109.50
PSJA	$ 51,125,723	7.011%	$ 511,649.00	$ 554,186.00	$ 138,546.50
Progreso	$ 1,917,379	0.263%	$ 18,365.00	$ 20,784.00	$ 5,196.00
Sharyland	$ 35,638,268	4.887%	$ 364,477.00	$ 386,307.00	$ 96,576.75
So Tx College	$ 52,781,657	7.238%	$ 449,667.00	$ 572,136.00	$ 143,034.00
South Texas ISD	$ 14,542,763	1.994%	$ 150,861.00	$ 157,639.00	$ 39,409.75
Valley View	$ 5,803,557	0.796%	$ 61,154.00	$ 62,909.00	$ 15,727.25
Weslaco	$ 22,612,366	3.101%	$ 225,139.00	$ 245,110.00	$ 61,277.50
Entity Total	$ 402,773,996	55.234%	$ 4,034,469.00	$ 4,365,935.00	$ 1,091,483.75
GRAND TOTALS	$ 729,209,869	100%	$ 7,385,289.00	$ 7,904,391.00	$ 1,976,097.75
BUDGET TOTAL			$ 7,385,289.00	$ 7,904,391.00	

Hidalgo County Appraisal District

P.O. Box 208
Edinburg, TX 78540-0208

DATE	INVOICE #
1/2/2015	2435

BILL TO
South Texas College Business Office P.O. Box 9500 McAllen TX 78501

DUE DATE
2/2/2015

ITEM	AMOUNT
2 School Assessments	143,034.00

1st Quarter
January - March 2015

Total	$143,034.00
Balance Due	$143,034.00

Please Remit to:

Hidalgo County Appraisal District
P.O. Box 208
Edinburg, Texas 78540-0208

Please Note: Penalty and interest charges are required by the Texas Property Tax Code, Section 6.06, paragraph e.
Penalty - 5% of quarterly payment due.
Interest - 10% per annum of quarterly payment due.

Penalty and Interest will begin to accrue if payment is not received by February 2, 2014.

Phone #	Fax #
(956) 381-8466	(956) 289-2120

Web Site
www.hidalgoad.org

STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167, STE# 300
RIO GRANDE CITY, TEXAS 78582
PHONE: 956-487-5613 FAX: 956-487-8555

BOARD OF DIRECTORS

Cesar Gonzalez, Chairman
Raul Pena Jr., Vice-Chairman
Arturo S. Perez,, Secretary
Eloy Garza, Member
Basilio Villarreal Jr., Member
Carmen A.Pena, Member

ROSALVA GUERRA
CHIEF APPRAISER

NOVEMBER 05, 2014

ALLOCATIONS FOR 2015

RIO GRANDE CITY C.I.S.D.	*$15,611,111*	*32.16*	*$462,889.63*
SAN ISIDRO I.S.D	$ 2,325,771	4.79	$ 68,944.08
ROMA I.S.D	$ 5,208,081	10.73	$154,440.48
STARR COUNTY (I&S & FM/FC& STARR CO DRAINAGE DIST)	$14,138,926	29.12	$419,133.89
STARR COUNTY HOSP.	$ 4,821,604	9.93	$142,925.81
SOUTH TEXAS COLLEGE	$ 3,352,380	6.90	$ 99,314.00
CITY OF ROMA	$ 830,968	1.71	$ 24,612.60
CITY OF R.G.C.	$ 2,155,965	4.44	$ 63,906.40
CITY OF ESCOBARES	$ 105,880	.22	$ 3,166.53
	$ 48,550,686	100%	$1,439,333.42

Respectfully,

Rosalva Guerra
Chief Appraiser
Starr County Appraisal District

STARR COUNTY APPRAISAL DISTRICT
100 N FM 3167, STE# 300
RIO GRANDE CITY, TEXAS 78582
PHONE: 956-487-5613 FAX: 956-487-8555

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Carmen A.Pena, Member

ROSALVA GUERRA
CHIEF APPRAISER

November 05, 2014

Dr. Shirley Reed, President
South Texas College
3201 W. Pecan
McAllen, Texas 78501

Dear Dr. Reed:

In accordance with Section 6.06 of the Texas Property Tax Code, I am hereby submitting a payment schedule for 2015 based on the 2015 budget and your tax levy for 2014-2015.

Total allocation for the year 2015 is	*$ 99,314.00*
First quarter installment for 2015 is due 12/31/14	*$ 24,828.50*
Second quarter installment for 2015 is due 3/31/15	*$ 24,828.50*
Third quarter installment for 2015 is due 6/30/15	*$ 24,828.50*
Fourth quarter installment for 2015 due 9/30/15	*$ 24,828.50*

Please remit all payments to the Starr County Appraisal District, 100 N FM 3167 STE 300, Rio Grande City, Texas 78582. If you have any questions, please feel free to contact me at this office. Your full cooperation in this matter is greatly appreciated.

Respectfully,

Rosalva Guerra
Chief Appraiser
Starr County Appraisal District

RG:cf
xc:Mr. Jesus Ramirez, Attorney
xc:Ms. Rose Benavidez ,Chairwoman
xc:Mrs.Myriam Lopez, Comptroller
xc: Mrs. Alma Church, Business Office

Review and Recommend Action on Annual Investment Report

Approval of the Annual Investment Report for FY 2013-2014 will be requested at the December 16, 2014 Board Meeting.

The Annual Investment Report for FY 2013–2014 follows in the packet for your information and review. Also included is the Annual Investment Report prepared for the State Auditor's Office.

As required, all College funds are deposited at the College's Depository, BBVA Compass Bank, in public funds interest checking accounts or certificates of deposit. The attached report reflects the total interest earned during the fiscal year and the audited reconciled balance of each account at August 31, 2014.

At August 31, 2014, the College had a total amount of $240,790,425.01 in bank deposits, in seven (7) public funds interest checking accounts totaling $76,182,784.32, and seven (7) certificates of deposit totaling $164,607,640.69. In addition, the College held an endowment investment in the form of a coin collection valued at $5,589.70 and maintained change funds available for cashiering purposes in the amount of $8,950.00. As of August 31, 2014, the investments and cash on hand totaled $240,804,964.71.

Total interest revenue earned on public funds interest checking accounts and certificates of deposit during FY 2013-2014 totaled $214,914.66.

All the College's funds were properly collateralized during the fiscal year.

It is requested that the Finance and Human Resources Committee recommend for Board approval at the December 16, 2014 Board meeting, the Annual Investment Report for FY 2013-2014, as presented.

South Texas College
Annual Investment Report (Including Deposits)

Investment or Deposit Type	August 31, 2014 Market Value
Publicly Traded Equity and Similar Investments	
Common Stock (U.S. and foreign stocks held in separately managed accounts or internally managed by institution investment staff; exclude mutual or commingled funds)	
Equity/Stock Mutual Funds	
Balanced Mutual Funds (where target allocation is > 50% equities)	
"Commonfund" Equity Commingled Funds	
Other Equity Commingled Funds (if primarily invested in publicly traded equities)	
Preferred Stock	
Other - list by type	
Total Publicly Traded Equity and Similar Investments	**0.00**
"Other" Investments - Other than Publicly Traded Equity and Debt Investments	
Real Estate (include direct ownership & investments in real estate limited partnerships, private REITs, or similar vehicles; include a portfolio of publicly traded REITs if managed as a separate asset allocation category rather than comprising part of a broadly diversified stock portfolio)	
Other Real Asset Investments (e.g. investments in infrastructure funds)	
Private Equity	
Hedge Funds	
"Commonfund" Alternative Asset Commingled Funds (Real Estate, Private Equity, Hedge Funds, Commodities, etc.)	
Annuities	
Commodities	
Collectibles	
Other - Miscellaneous Coins	5,589.70
Total "Other" Investments - Other than Publicly Traded Equity & Debt Investments	**5,589.70**
Publicly Traded Debt & Similar Investments>1 year maturity	
U.S. Government Securities ("Treasuries")	
U.S. Government Agency Securities ("Agencies")	
Mortgage Pass-Throughs - "Agency"	
Mortgage Pass-Throughs - "Private Label"	
Asset-Backed Securities (ABS) (other than mortgage-backed securities)	
Sovereign Debt (non-U.S.)	
Municipal Obligations	
Collateralized Mortgage Obligations (CMOs) - list below by category	
Interest Only Strips (IOs)	
Principal Only Strips (POs)	
Inverse Floaters	
Stated Final Maturity longer than 10 years	
Other CMOs - "Agency"	
Other CMOs - "Private Label"	
Corporate Obligations (U.S. or foreign companies) - list below by rating	
Highly Rated (AAA/AA or equivalent)	
Other Investment Grade (A/BBB or equivalent)	
High Yield Bonds (<BBB or equivalent)	
Not Rated (NR)	
Fixed Income/Bond Mutual Funds (longer term; registered with the SEC)	
Balanced Mutual Funds (where target allocation is > 50% bonds or other debt securities)	
"Commonfund" Fixed Income/Bond Commingled Funds	
Other Fixed Income/Bond Commingled Funds (primarily invested in publicly traded debt securities; not registered with the SEC)	
GICs (Guaranteed Investment Contracts)	
Other - list by type	
Total Publicly Traded Debt & Similar Investments >1 year	**0.00**

South Texas College
Annual Investment Report (Including Deposits)

Investment or Deposit Type	August 31, 2014 Market Value
Short-Term Investments & Deposits	
U.S. Government Securities ("Treasuries")	
U.S. Government Agency Securities ("Agencies")	
Bankers' Acceptances	
Commercial Paper - A1/P1 (or equivalent)	
Other Commercial Paper - lower rated	
Repurchase Agreements (Repos)	
Money Market Mutual Funds (registered with the SEC)	
Short-Term Mutual Funds Other than Money Market Mutual Funds (registered with the SEC)	
Public Funds Investment Pool Created to Function as a Money Market Mutual Fund (not registered w/ SEC but "2a7-like")	
TexPool (and TexPool Prime)	
Other Public Funds Investment Pools Functioning as Money Market Mutual Funds	
Other Investment Pools - Short-Term (not created to function as a money market mutual fund)	
Certificates of Deposit (CD) - Nonnegotiable	164,607,640.69
Certificates of Deposit (CD) - Negotiable	
Bank Deposits	76,182,784.32
Cash Held at State Treasury	
Securities Lending Collateral Reinvestments (direct investments or share of pooled collateral)	
Other - Cash on hand	8,950.00
Total Short-Term Investments & Deposits	**240,799,375.01**
TOTAL INVESTMENTS and DEPOSITS	**240,804,964.71**

Annual Investment Report - Prepared for State Auditor's Office

South Texas College

Annual Investment Report - Fiscal Year 2013 - 2014 - Audited

Interest Checking (Chkg) Accounts and Certificates of Deposit (CD) Accounts

As of August 31, 2014

Operating (Unrestricted Fund, Auxiliary Fund, Restricted Fund, Agency Fund, Endowment Fund, Payroll, Federal Draw Down and Student)

No.	Certificate of Deposit (CD) or Interest Checking (Chkg)	Bank Acct. No.	Interest Revenue	Reconciled Bank Balance
1	Chkg - Operating	51015560	$ 17,413.47	$ 47,877,930.77
2	CD - Operating	6721404763	79,919.01	69,180,513.98
3	CD - Operating #1	6721402728	24,971.31	30,494,329.34
4	CD - Operating #2	6720461747	43,582.26	0.00
5	CD - Endowment - Alfredo De Los Santos	6721406103	17.40	15,107.49
6	CD - Endowment - Futuro Brillante	6721402310	231.36	200,199.25
7	CD - Endowment - Glen & Rita Roney	6721403899	134.93	116,757.88
8	Chkg - Payroll	51025558	319.26	30,919.89
9	Chkg - Federal Draw Down	51015544	159.75	0.00
10	Chkg - Student	41376536	752.44	822,883.56
	Total		**$ 167,501.19**	**$ 148,738,642.16**

Unexpended Plant Fund - Non Bond
Transfers from Unrestricted

No.	Certificate of Deposit (CD) or Interest Checking (Chkg)	Bank Acct. No.	Interest Revenue	Reconciled Bank Balance
11	CD - Construction - E&G Transfer	6721403309	$ 11,075.01	$ 9,586,898.15
12	CD - Construction - E&G Transfer #1	6720462328	3,624.77	-
13	Chkg - Construction - E&G Transfer	51067625	2,446.25	7,208,141.37
	Total		**$ 17,146.03**	**$ 16,795,039.52**

Unexpended Plant Fund - Bond
Bonds Series 2014

No.	Certificate of Deposit (CD) or Interest Checking (Chkg)	Bank Acct. No.	Interest Revenue	Reconciled Bank Balance
14	CD - Construction - LT Bonds Series 2014	6721394822	$ 16,094.55	$ 55,013,834.60
15	Chkg - Construction - LT Bonds Series 2014	6720987978	1,735.23	4,916,523.44
	Total		**$ 17,829.78**	**$ 59,930,358.04**

Retirement of Indebtedness - Plant Fund
Bond 1996, 2002, 2003, 2004, 2007, 2010 & 2013 - Interest & Sinking (I&S)
Bond 1999 & 2007 - Interest & Sinking (I&S)

No.	Certificate of Deposit (CD) or Interest Checking (Chkg)	Bank Acct. No.	Interest Revenue	Reconciled Bank Balance
16	Chkg I&S - Bond 1999 & 2007	51060671	$ 12.84	$ 465.10
17	Chkg I&S - Bond 1996, 2002, 2003, 2004, 2007, 2010 & 2013	51029782	9,397.41	15,325,920.19
18	CD - Interest and Sinking	6716251517	3,027.41	0.00
	Total		**$ 12,437.66**	**$ 15,326,385.29**
	Grand Total		**$ 214,914.66**	**$ 240,790,425.01**
	Total Reconciled Bank & General Ledger Balances			**$ 240,790,425.01**
19	Miscellaneous Coins			$ 5,589.70
20	Cash on hand			8,950.00
	Total Investments and Cash on hand			**$ 240,804,964.71**

Review and Discussion of Position Vacancy Report for FY 2014-2015

The Staffing Plan Position Vacancy Report for FY 2014-2015 follows in the packet for the Committee's information and review. Information is current as of December 08, 2014.

Dr. Shirley A. Reed and Mrs. Mary Elizondo will discuss the report with the Committee.

The Position Vacancy Report for FY 2014-2015 is based on the following:

- **Vacant Full Time Regular Positions - New - Board Approved Positions for FY 2014-2015:**

  ⇒ A list of twenty-three (23) new positions for FY2014-2015 represents the vacant new board-approved staffing plan positions for FY2014-2015. These positions will be advertised until filled. Approximately 87% are currently advertised and the remaining four personnel requisitions are currently in progress for final approval.

- **Vacant Full Time Regular Positions – Continuing – CONTINUED from FY 2013-2014:**

  ⇒ A list of vacant positions due to employee resignations, terminations, and retirement is included and designated as Continuing. These positions are advertised until filled. Approximately 69% of these positions are currently advertised or currently in progress for final approval. Six of these positions have recommendations currently in progress. Ten positions are on hold due to funding allotted for temporary positions.

- **Full Time Regular Positions – Partially Funded in FY 2014-2015:**

  ⇒ A list of thirty-five (35) vacant positions is provided which are partially funded (less than 100%) in the FY 2014-2015 staffing plan in order to balance the total projected expenditures and total projected revenues. As a result, these positions are scheduled to be filled or advertised on or after January 15, 2015. These positions are included on the staffing plan with a salary amount of $2.00 and the total actual salary budget is designated under a "70% Salary Pool" in each account.

The Position Vacancy Report for Fiscal Year 2014-2015 is presented for information and review by the Committee. No action is required from the Committee.

SOUTH TEXAS COLLEGE

23 NEW Vacant Full-Time Regular Positions Approved for FY2014-2015

AS OF DECEMBER 08, 2014

New

Division	Position	Type	Category	Title	POSITION STATUS	Proposed Hire Date	Budget
Academic Advancement							**$ 191,500.00**
HS Programs and Services	703284	New	Prof/Tech Support Exempt	Coord for CTE - Early College High Schools	Pending Requisition	01-15-15	
HS Programs and Services	707286	New	Prof/Tech Support Non-Exempt	Early College High School Specialist	Advertised	01-15-15	
Professional & Organizational Dev	705352	New	Prof/Tech Support Exempt	Coord for Professional & Organizational Dev	Advertised	01-15-15	
Finance and Administrative Services							**$ 744,255.00**
Business Office	745184	New	Administrative Exempt	Associate Comptroller	Advertised	02-02-15	
Business Office	746184	New	Prof/Tech Support Non-Exempt	Accountant	Advertised	01-15-15	
Dir Fac Planning & Construction	701513	New	Classified Non-Exempt	Facilities Planning & Constr Accounts Asst	Requisition in process	01-15-15	
Dir Fac Planning & Construction	703501	New	Prof/Tech Support Exempt	Facilities Planning & Constr Project Mgr	Advertised	01-15-15	
Human Resources	703241	New	Prof/Tech Support Exempt	Coordinator for Human Resources	Advertised	01-15-15	
Human Resources	702241	New	Prof/Tech Support Non-Exempt	Benefits Specialist	Advertised	01-15-15	
Human Resources	700240	New	Prof/Tech Support Non-Exempt	HR Staffing Specialist	Advertised	01-15-15	
STC Police	723514	New	Prof/Tech Support Non-Exempt	Police Dispatcher	Advertised	01-01-15	
STC Police	726514	New	Prof/Tech Support Non-Exempt	Police Officer	Advertised	01-15-15	
STC Police	727514	New	Prof/Tech Support Non-Exempt	Police Officer	Advertised	01-15-15	
STC Police	728514	New	Prof/Tech Support Non-Exempt	Police Officer	Advertised	01-15-15	
STC Police	729514	New	Prof/Tech Support Non-Exempt	Police Officer	Advertised	01-15-15	
STC Police	730514	New	Prof/Tech Support Non-Exempt	Police Officer	Advertised	01-15-15	
STC Police	731514	New	Prof/Tech Support Non-Exempt	Police Officer	Advertised	01-15-15	
Information Services, Planning and Strategic Initiatives							**$ 255,000.00**
Infrastructure	716393	New	Prof/Tech Support Exempt	Applications Analyst III	Advertised	01-15-15	
Infrastructure	717393	New	Prof/Tech Support Exempt	Applications Analyst III	Advertised	01-15-15	
Research and Analytical Services	703320	New	Administrative Exempt	Assoc Dean of Inst'l Research and Effectiveness	Advertised	01-15-15	
Research and Analytical Services	705170	New	Prof/Tech Support Exempt	Institutional Research Analyst	Advertised	02-02-15	
Office of the President							**$ 120,000.00**
Office of President	701340	New	Executive Exempt	Executive Vice President for Student Success	Pending Requisition	02-02-15	
Student Affairs and Enrollment Management							**$ 35,000.00**
Student Affairs & Enrollment Mgt	718612	New/Adj	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	Advertised	01-15-15	
				Grand Total			**$ 1,345,755.00**

South Texas College

Full Time Regular Vacant Positions - Partial-Funded Percentage in Salary Pool (Not at 100%)

Partially Funded

AS OF DECEMBER 08, 2014

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Proposed Hire Date	Budget
Academic Affairs								**$ 2.00**
Academic Affairs_VP Admin	703279	FUND%-CONT	Executive Exempt	VP for Academic Affairs	8/31/13	Budget Unavailable	03-15-15	$ 2.00
Div Liberal Arts & Social Sciences								**$ 2.00**
Div Liberal Arts & Social Sciences	700250	FUND%-CONT	Administrative Exempt	Dean for Liberal Arts	1/1/14	Budget Unavailable	03-01-15	$ 2.00
Finance and Administrative Services								**$ 36.00**
Accountability & Management Svcs	702160	FUND%-CONT	Administrative Exempt	Director of Accountability Svcs	3/28/14	Advertised	01-15-15	$ 2.00
Accountability & Management Svcs	705160	FUND%-CONT	Classified Non-Exempt	Accountability Assistant	9/13/09	Requisition in Process	01-15-15	$ 2.00
Accountability & Management Svcs	701160	FUND%-CONT	Prof/Tech Support Exempt	Project Manager - Accountability	9/1/14	Advertised	01-15-15	$ 2.00
Business Office	795184	FUND%-CONT	Classified Non-Exempt	Accounting Assistant	1/20/14	Advertised	01-15-15	$ 2.00
Business Office	701184	FUND%-CONT	Prof/Tech Support Non-Exempt	Accountant	10/14/13	Advertised	01-15-15	$ 2.00
Business Office	702184	FUND%-CONT	Prof/Tech Support Non-Exempt	Accounting Specialist	4/30/14	Advertised	01-15-15	$ 2.00
Cashiers Office	712184	FUND%-CONT	Classified Non-Exempt	Cashier II	9/1/14	Advertised	01-15-15	$ 2.00
Cashiers Office	731184	FUND%-CONT	Classified Non-Exempt	Cashier II	9/1/14	Advertised	01-15-15	$ 2.00
Cashiers Office	739184	FUND%-CONT	Prof/Tech Support Exempt	Systems Analyst I - FAS	11/1/13	Pending Requisition	01-15-15	$ 2.00
Custodial	730502	FUND%-CONT	Classified Non-Exempt	Custodian	5/12/14	Advertised	01-15-15	$ 2.00
Custodial	700117	FUND%-CONT	Classified Non-Exempt	Lead Custodian III	1/31/14	Advertised	01-15-15	$ 2.00
Facility Maintenance	700004	FUND%-CONT	Prof/Tech Support Non-Exempt	Maintenance Manager	8/21/13	Advertised	01-15-15	$ 2.00
Finance & Administrative Services	704360	FUND%-CONT	Prof/Tech Support Exempt	Project Manager - FAS	1/31/14	Recommendation in Process	01-15-15	$ 2.00
General Services	700310	FUND%-CONT	Prof/Tech Support Exempt	Operations Contract Manager	4/30/14	Advertised	01-15-15	$ 2.00
Human Resources	704240	FUND%-CONT	Administrative Exempt	Assistant Director of Human Resources	9/1/14	Requisition in Process	03-15-15	$ 2.00
Human Resources	706240	FUND%-CONT	Classified Non-Exempt	Administrative Assistant	8/16/13	Advertised	01-15-15	$ 2.00
Human Resources	720240	FUND%-CONT	Prof/Tech Support Exempt	Benefits and Payroll Manager	6/30/14	Advertised	01-15-15	$ 2.00
STC Police	705514	FUND%-CONT	Prof/Tech Support Exempt	Police Compliance Coord	11/17/13	Advertised	01-15-15	$ 2.00
Information Services, Planning and Strategic Initiatives								**$ 26.00**
Infrastructure	702393	FUND%-CONT	Prof/Tech Support Exempt	Applications Analyst II	8/31/13	Advertised	01-15-15	$ 2.00
Infrastructure	704395	FUND%-CONT	Prof/Tech Support Exempt	Information Tech Risk and Sec Mgr	5/31/14	Advertised	01-15-15	$ 2.00
Infrastructure	707392	FUND%-CONT	Prof/Tech Support Non-Exempt	Reporting Analyst II	3/31/14	Advertised	01-15-15	$ 2.00
Infrastructure	705393	FUND%-CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	7/31/11	Advertised	01-15-15	$ 2.00
Infrastructure	710395	FUND%-CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	8/31/13	Advertised	01-15-15	$ 2.00
Infrastructure	715393	FUND%-CONT	Prof/Tech Support Non-Exempt	Web Application Specialist	10/31/13	Advertised	01-15-15	$ 2.00
Inst'l Effectiveness and Assessment	701171	FUND%-CONT	Prof/Tech Support Exempt	Project Manager - IEA	3/16/14	Pending Requisition	01-15-15	$ 2.00
Instructional Technologies	713102	FUND%-CONT	Classified Non-Exempt	Instructional Technologies Managed Services Specialist	6/12/14	Advertised	01-15-15	$ 2.00
Library Public Services	700031	FUND%-CONT	Classified Non-Exempt	Library Tech	5/23/14	Pending Requisition	01-15-15	$ 2.00
Library Public Services	731101	FUND%-CONT	Prof/Tech Support Exempt	Librarian III	7/31/14	Advertised	01-15-15	$ 2.00
Office of Strategic Initiatives	702320	FUND%-CONT	Prof/Tech Support Exempt	Project Manager - OSI	9/1/14	Recommendation in Process	01-15-15	$ 2.00
Technology Support	706394	FUND%-CONT	Prof/Tech Support Non-Exempt	Computer Services Spec	6/30/13	Advertised	01-15-15	$ 2.00
Technology Support	712392	FUND%-CONT	Prof/Tech Support Non-Exempt	Computer Services Spec	6/1/14	Advertised	01-15-15	$ 2.00
Office of the President								**$ 2.00**
Office of President	701369	FUND%-CONT	Administrative Exempt	Director of Fundraising	On hold	On hold	02-25-15	$ 2.00
Student Affairs and Enrollment Management								**$ 12.00**
Advising	732332	FUND%-NEW	Prof/Tech Support Non-Exempt	Advisor	9/1/14	Advertised	02-15-15	$ 2.00
Advising	730332	FUND%-CONT	Prof/Tech Support Non-Exempt	Special Programs Spec	Funding Encumbered	Budget Unavailable	03-01-15	$ 2.00
Student Affairs & Enrollment Mgt	703190	FUND%-CONT	Administrative Exempt	Director of College of Connections & Adm-Dual Enr	10/24/10	Recommendation in Process	01-15-15	$ 2.00
Student Financial Services	721440	FUND%-CONT	Administrative Exempt	Director of Testing Services	9/1/14	Advertised	01-15-15	$ 2.00
Student Financial Services	722440	FUND%-CONT	Prof/Tech Support Non-Exempt	Financial Aid Outreach Spec	9/1/14	Budget Unavailable	04-01-15	$ 2.00
Student Outreach Center	723610	FUND%-NEW	Prof/Tech Support Exempt	Coord of Dual Enrollment	9/1/14	Advertised	01-15-15	$ 2.00
Budget Unavailable = Budget is allocated and being used for another position, such as a temporary position or direct wage employee				**Grand Total**				**$ 80.00**

South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2013-2014

AS OF DECEMBER 08, 2014

Continuing

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Proposed Hire Date	Budget
Academic Advancement								**$ 174,523.00**
Academic Advancement	701284	Cont	Classified Non-Exempt	Administrative Assistant	10/1/14	Advertised	01-15-15	$ 30,113.00
Centers for Learning Excellence	703591	Cont	Administrative Exempt	Director of Ctrs for Lrng Excellence	Funding Encumbered	On hold	01-15-15	$ 17,400.00
Centers for Learning Excellence	704426	Cont	Classified Non-Exempt	Learning Excellence Lab Tech	3/11/11	Advertised	01-15-15	$ 24,154.00
Centers for Learning Excellence	702423	Cont	Classified Non-Exempt	Learning Excellence Lab Tech	10/5/14	Pending Requisition	01-15-15	
Centers for Learning Excellence	707423	Cont	Classified Non-Exempt	Secretary	10/10/14	Advertised	01-15-15	$ 22,975.00
Centers for Learning Excellence	704423	Cont	Prof/Tech Support Exempt	Coord of Learning Support	7/25/14	Advertised	01-15-15	$ 41,241.00
High School Programs and Services	702286	Cont	Prof/Tech Support Non-Exempt	Academies Specialist	1/5/15	Requisition in process	01-15-15	$ 38,640.00
Academic Affairs								**$ 87,166.00**
Distance Education-Instructional	705276	Cont	Prof/Tech Support Exempt	Instructional Designer	9/1/14	On hold	02-12-15	$ 48,000.00
Mid Valley Campus	702269	Cont	Classified Non-Exempt	Faculty Secretary	11/28/14	Pending Requisition	02-12-15	$ 20,050.00
Starr County Campus	702267	Cont	Classified Non-Exempt	Faculty Secretary	7/31/08	Pending Requisition	01-12-15	$ 19,116.00
Administrative								**$ 21,398.00**
Public Relations/Marketing	710462	Cont	Classified Non-Exempt	Secretary	12/13/11	Advertised	01-12-15	$ 21,398.00
Community Engagement and Workforce Development								**$ 425,373.00**
Alternative Teacher Certification	701873	Cont	Classified Non-Exempt	Customer Service Technician	Funding Encumbered	Budget Unavailable	01-15-15	$ 23,509.00
Alternative Teacher Certification	701880	Cont	Prof/Tech Support Exempt	Program Manager	11/30/07	Pending Requisition	01-15-15	$ 52,000.00
CPWE - State	705587	Cont	Classified Non-Exempt	Compliance Assistant	Funding Encumbered	Budget Unavailable	01-15-15	$ 27,000.00
CPWE - State	708587	Cont	Classified Non-Exempt	Customer Service Technician	11/9/12	Budget Unavailable	01-15-15	$ 23,509.00
CPWE - State	707587	Cont	Classified Non-Exempt	Customer Service Technician	Funding Encumbered	Budget Unavailable	01-15-15	$ 23,509.00
CPWE - State	714590	Cont	Classified Non-Exempt	Customer Service Technician	6/30/12	Budget Unavailable	01-15-15	$ 23,509.00
CPWE - State	716590	Cont	Prof/Tech Support Exempt	Continuing Education Coord	11/30/10	Budget Unavailable	01-15-15	$ 49,356.00
CPWE - State	718590	Cont	Prof/Tech Support Exempt	Program Developer and Coordinator	Funding Encumbered	Pending Requisition	01-15-15	$ 34,827.00
CPWE - State	720565	Cont	Prof/Tech Support Exempt	Program Developer and Manager	3/3/09	Pending Requisition	01-15-15	$ 52,000.00
Grant Development & Compliance	704160	Cont	Prof/Tech Support Exempt	Grants and Contracts Compliance Manager	8/4/14	Advertised	01-15-15	$ 52,500.00
Grant Development & Compliance	701321	Cont	Administrative Exempt	Director of Grant Dev and Mgmnt	8/31/14	Advertised	01-15-15	$ 63,654.00
Division of Business and Technology								**$ 87,431.00**
Business and Technology	701304	Cont	Classified Non-Exempt	Faculty Secretary	10/8/14	Requisition in process	01-15-15	$ 21,092.00
Business and Technology	700027	Cont	Classified Non-Exempt	Faculty Secretary	10/17/14	Advertised	01-15-15	$ 18,751.00
Culinary Arts	701264	Cont	Classified Non-Exempt	Lab Assistant - Culinary Arts	Funding Encumbered	Pending Requisition	01-15-15	$ 25,000.00
Welding	701311	Cont	Classified Non-Exempt	Lab Assistant - Welding	10/3/14	Advertised	01-15-15	$ 22,588.00
Div Liberal Arts & Social Sciences								**$ 92,217.00**
Div Liberal Arts & Social Sciences	702426	Cont	Classified Non-Exempt	Developmental Lab Technician	Funding Encumbered	On hold	09-01-15	$ 24,154.00
Div Liberal Arts & Social Sciences	700173	Cont/Adj	Prof/Tech Support Non-Exempt	Senior Administrative Assistant	1/21/14	Advertised	01-15-15	$ 32,649.00
Div Liberal Arts & Social Sciences	709137	Cont	Prof/Tech Support Non-Exempt	Early Childhood Educator II	11/28/14	Advertised	02-15-14	$ 35,414.00
Division of Math, Science and Bachelor Programs								**$ 122,603.00**
Biology	705204	Cont	Classified Non-Exempt	Lab Specialist II - Biology	11/10/13	Recommendation in Process	01-15-15	$ 23,267.00
Biology	700204	Cont	Classified Non-Exempt	Lab Specialist II - Biology	8/14/14	Recommendation in Process	01-15-15	$ 29,000.00
Div. of Math, Science & BA Programs	701298	Cont	Classified Non-Exempt	Administrative Assistant	Funding Encumbered	Advertised	01-15-15	$ 25,000.00
Computer Science	702406	Cont	Classified Non-Exempt	Lab Assistant - Computer Science	9/11/14	Recommendation in Process	12-08-14	$ 22,372.00
Div. of Math, Science & BA Programs	706203	Cont/Adj	Classified Non-Exempt	Senior Administrative Assistant	7/31/13	Advertised	01-15-15	$ 22,964.00
Division of Nursing and Allied Health								**$ 91,425.00**
Associate Degree Nursing	704557	Cont	Prof/Tech Support Non-Exempt	Certified Lab Asst	6/30/11	Advertised	01-15-15	$ 36,336.00
Emergency Medical Technology	700012	Cont	Classified Non-Exempt	Faculty Secretary	2/1/14	Recommendation in Process	12-08-14	$ 22,129.00
Emergency Medical Technology	701555	Cont	Prof/Tech Support Non-Exempt	Licensed Lab Assistant	5/15/14	Advertised	01-15-15	$ 32,960.00

South Texas College

Vacant-Continuing Full-Time Regular Positions from FY2013-2014

Continuing

AS OF DECEMBER 08, 2014

Division	Position	Type	Category	Title	Date Position Vacated	Position Status	Proposed Hire Date	Budget
Finance and Administrative Services								**$ 417,951.00**
Business Office	736184	Cont/Adj	Prof/Tech Support Non-Exempt	Accountant	6/30/14	Advertised	01-15-15	$ 44,670.00
Business Office	728184	Cont/Adj	Prof/Tech Support Non-Exempt	Accounting Group Supervisor	6/30/14	Advertised	01-15-15	$ 50,000.00
Business Office	706184	Cont	Classified Non-Exempt	Payroll Assistant - Business Office	9/22/14	Recommendation in Process	01-15-15	$ 27,647.00
Custodial	706502	Cont	Classified Non-Exempt	Custodian	9/1/14	Advertised	01-15-15	$ 18,688.00
Custodial	731502	Cont	Classified Non-Exempt	Custodian	10/17/14	Advertised	01-12-15	$ 18,897.00
Custodial	711502	Cont	Prof/Tech Support Exempt	Custodial Manager	9/1/14	Advertised	01-12-15	$ 54,000.00
Office of Safety and Security	718514	Cont	Classified Non-Exempt	Security Guard	12/31/13	Advertised	01-15-15	$ 21,803.00
Operations/Maintenance	703515	Cont	Prof/Tech Support Non-Exempt	Maintenance Technician	10/17/14	Pending Requisition	01-12-15	$ 43,584.00
Distribution Center	701584	Cont	Classified Non-Exempt	Fixed Assets & Receiving Technician	9/9/14	Advertised	01-15-15	$ 21,203.00
Human Resources	700057	Cont	Prof/Tech Support Non-Exempt	HR Specialist	9/1/14	Advertised	01-15-15	$ 32,459.00
STC Police	707514	Cont	Prof/Tech Support Non-Exempt	Police Dispatcher	11/30/14	Advertised	02-15-15	$ 29,000.00
STC Police	721514	Cont	Prof/Tech Support Non-Exempt	Police Dispatcher	9/1/14	Advertised	01-15-15	$ 27,000.00
STC Police	722514	Cont	Prof/Tech Support Non-Exempt	Police Dispatcher	12/31/14	Requisition in process	01-15-15	$ 29,000.00
Information Services, Planning and Strategic Initiatives								**$ 523,882.00**
Strategic Initiatives	701625	Cont	Executive Exempt	VP for Info Svcs, Planning & Strategic Initiatives	8/31/14	Pending Requisition	01-15-15	$ 119,441.00
Client Services	704392	Cont	Prof/Tech Support Non-Exempt	Client Services Specialist	7/31/14	Advertised	01-15-15	$ 33,156.00
Information Security	706395	Cont	Administrative Exempt	Chief Info Security Officer	8/31/14	Advertised	01-15-15	$ 83,523.00
Infrastructure	711393	Cont	Prof/Tech Support Exempt	Applications Analyst III	9/30/14	Advertised	01-15-15	$ 72,717.00
Inst'l Effectiveness and Assessment	703160	Cont	Prof/Tech Support Exempt	Institutional Effectiveness Analyst	7/3/14	Advertised	01-15-15	$ 55,702.00
Library Services	737101	Cont	Prof/Tech Support Non Exempt	Art Gallery Associate	1/5/15	Advertised	01-15-15	$ 36,307.00
Information Services and Planning	729101	Cont	Prof/Tech Support Exempt	Project Manager - IS&P	8/6/14	Advertised	01-15-15	
Instructional Resource Open Lab	702271	Cont	Prof/Tech Support Non-Exempt	Lab Excellence Tech	10/5/14	Pending Requisition	01-15-15	
Instructional Resource Open Lab	720397	Cont	Prof/Tech Support Non-Exempt	Lab Specialist II - Open Lab	11/17/14	Advertised	02-15-15	$ 29,500.00
Instructional Technologies	707271	Cont	Classified Non-Exempt	Instructional Technologies Technician	12/9/14	Advertised	01-15-15	$ 21,782.00
Technology Support	706394	Cont	Prof/Tech Support Non-Exempt	Computer Services Spec	6/30/13	Advertised	01-15-15	
Technology Support	712392	Cont	Prof/Tech Support Non-Exempt	Computer Services Spec	6/1/14	Advertised	01-15-15	
Technology Support	710392	Cont	Prof/Tech Support Exempt	Tech & Client Svcs Manager	5/31/14	Advertised	01-15-15	$ 71,754.00
Telecom	702392	Cont	Prof/Tech Support Non-Exempt	Network Specialist	6/1/14	Advertised	01-15-15	
Office of the President								**$ 96,830.00**
Office of President	704362	Cont	Classified Non-Exempt	Administrative Assistant	Funding Encumbered	On hold	01-15-15	$ 23,915.00
Office of President	700202	Cont	Classified Non-Exempt	Administrative Assistant	9/9/08	Pending Requisition	01-15-15	$ 23,915.00
Office of President	703362	Cont	Prof/Tech Support Non-Exempt	Administrative Spec for Board Relations	11/11/11	In progress	01-15-15	$ 49,000.00
Student Affairs and Enrollment Management								**$ 458,365.00**
Admissions & Records	700072	Cont	Classified Non-Exempt	Admissions Technician	5/31/14	Advertised	01-15-15	$ 72,509.00
Advising	700081	Cont	Prof/Tech Support Non-Exempt	Advisor	4/6/14	Advertised	01-15-15	$ 33,428.00
Advising	714332	Cont	Prof/Tech Support Non-Exempt	Advisor	8/1/14	Advertised	01-15-15	$ 37,273.00
Student Activities and Wellness	702330	Cont	Prof/Tech Support Non-Exempt	Student Activities Specialist	12/9/14	Advertised	01-15-15	$ 36,185.00
Student Affairs & Enrollment Mgt	700205	Cont	Prof/Tech Support Non-Exempt	Testing Technician	10/6/14	Advertised	01-15-15	$ 35,000.00
Student Affairs & Enrollment Mgt	700331	Cont	Prof/Tech Support Exempt	Testing Officer	10/31/14	Advertised	01-15-15	$ 74,301.00
Student Affairs & Enrollment Mgt	708190	Cont	Prof/Tech Support Non-Exempt	College Connection Specialist /Recruiter	9/18/14	Advertised	01-15-15	$ 33,500.00
Student Affairs & Enrollment Mgt	700032	Cont	Prof/Tech Support Non-Exempt	Student Services Spec II	7/31/14	Recommendation in Process	01-15-15	$ 34,204.00
Student Financial Services	701440	Cont	Prof/Tech Support Non-Exempt	Financial Aid Specialist	10/24/14	Advertised	01-15-15	$ 38,922.00
Student Financial Services	704440	Cont	Classified Non-Exempt	Financial Aid Technician	10/19/14	Advertised	01-15-15	$ 23,874.00
Student Outreach Center	705610	Cont	Prof/Tech Support Non-Exempt	Dual2Degree Specialist	14-Nov-14	Advertised	01-15-15	$ 39,169.00
	Budget Unavailable = Budget is allocated and being used for another position, such as a temporary position or direct wage employee							**$ 2,599,164.00**